

**BOROUGH OF KUTZTOWN
FINANCE AND ELECTRIC COMMITTEE MEETING
MINUTES OF SEPTEMBER 11, 2025**

A regular meeting of the Finance and Electric Committee was held on Thursday, September 11, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Dr. Derek Mace. Members present were: Dr. Derek Mace, Mr. Kevin Snyder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Acting Asst. Borough Manager; Ms. Jill Remick, Recording Secretary. Public Attendance: none.

APPROVAL OF MINUTES

The August 14, 2025 minutes were reviewed by members. A motion was made by Dr. Mace and seconded by Mr. Snyder to approve the August 14, 2025, minutes as written. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

- **Discuss Hourly Wage Increase of \$2.13 for Jared Babel**

It was noted that Mr. Babel has completed his training classes for the year. Motion by Mr. Snyder and seconded by Mr. Seyler to recommend Borough Council approve a wage increase of \$2.13 per hour for Jared Babel. The motion passed unanimously.

- **Discuss Request to Divert Collected Parking Fines to Downtown Main Street Beautification**

Mr. Snyder discussed with members the need to do some maintenance along Downtown Main Street. Motion by Mr. Snyder and seconded by Mr. Seyler to ask the Public Works Department to find a tree vendor to designate and prune trees, and to have the needed curbs painted yellow, either in-house or through a vendor. The motion passed unanimously.

- **Discuss to Enter into an Interconnection Agreement for Solar with the Owner of 251 W. Main Street**

Motion by Mr. Seyler and seconded by Mr. Snyder to recommend Borough Council take action to enter into an Interconnection Agreement, for solar electricity, with the owner of 251 W. Main St. The motion passed unanimously.

OLD BUSINESS/UPDATES

None

BUDGET PERFORMANCE REPORT/ELECTRIC FUND BUDGET PERFORMANCE

Link: www.kutztownboro.org/departments/finance/index.php

Mrs. Dalickas reviewed the report and answered member questions.

Mrs. Dalickas also reviewed her findings of the auditor search. After discussion, motion by Mr. Seyler and seconded by Dr. Mace to continue to contract with the Borough's current auditor. The motion passed unanimously.

OFF AGENDA

None

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Snyder and seconded by Mr. Seyler to adjourn the meeting. The motion passed by unanimous vote and the meeting adjourned at 8:40 p.m.