

**BOROUGH OF KUTZTOWN  
TELECOMMUNICATIONS AND INFORMATION  
TECHNOLOGIES COMMITTEE MEETING  
MINUTES OF August 1, 2023**

A regular meeting of the Telecommunications and Information Technologies Committee was held on August 1, 2023.

The meeting was called to order at 6:00 pm by Ms. Lisa Ladd-Kidder

Members present were: Ms. Lisa Ladd-Kidder, Mr. Fred Engelhardt and Mr. George Kusterer

Also in attendance: Mr. Mark A. Arnold, Telecommunications Director and Mr. David Horvath, IT Director

Public attendance: None

**APPROVAL OF MINUTES**

The June 6, 2023 minutes were reviewed and a motion was made by Mr. Engelhardt and seconded by Mr. Kusterer to approve the minutes. The motion passed by unanimous vote.

**PUBLIC COMMENTS**

None

**OLD BUSINESS FOR IT DEPARTMENT**

Mr. Horvath stated the Code Office will be processing credit card transactions through Accela. A terminal and PC need to be installed.

Mr. Horvath presented pricing for the addition of Microsoft 365 products to be offered by the Telecom department. Mr. Arnold will add them the Telecom Resolution to be reviewed at the next meeting.

**NEW BUSINESS FOR IT DEPARTMENT**

Mr. Horvath stated Windows 10 is set to expire in October of 2025. He will begin migration to Windows 11 and some servers will need to be upgraded.

Mr. Horvath stated he will be attending an information session to implement multi-factor authentication in the police department and possibly borough offices.

#### **OLD BUSINESS FOR TELECOM DEPARTMENT**

Mr. Arnold gave an update on Internet services.

#### **NEW BUSINESS FOR TELECOM DEPARTMENT**

#### **OFF AGENDA**

None

#### **ADJOURNMENT**

There being no further business to discuss a motion was made by Mr. Engelhardt and seconded by Mr. Kusterer to adjourn the meeting. The motion passed and the meeting was adjourned at 6:20 pm.