

**BOROUGH OF KUTZTOWN
TELECOMMUNICATIONS AND INFORMATION
TECHNOLOGIES COMMITTEE MEETING
MINUTES OF December 5, 2023**

A regular meeting of the Telecommunications and Information Technologies Committee was held on March 7, 2023.

The meeting was called to order at 6:00 pm by Ms. Lisa Ladd-Kidder

Members present were: Ms. Lisa Ladd-Kidder, Mr. Fred Engelhardt and Mr. George Kusterer

Also in attendance: Mr. Mark A. Arnold, Telecommunications Director and Mr. David Horvath, IT Director

Public attendance: None

APPROVAL OF MINUTES

The October 3, 2023 minutes were reviewed and a motion was made by Mr. Kusterer and seconded by Mr. Engelhardt to approve the minutes. The motion passed by unanimous vote.

PUBLIC COMMENTS

None

OLD BUSINESS FOR IT DEPARTMENT

Mr. Horvath informed committee of the intent to implement multi-factor authentication for the police department and front office.

Mr. Horvath said there will be training for Accela credit card module at the code office next week.

Mr. Horvath stated he had the camera for the train station and it should be installed soon.

Mr. Horvath stated the email migration for a Telecom customer has been completed.

NEW BUSINESS FOR IT DEPARTMENT

Mr. Horvath stated he is looking into email encryption/security for Borough Hall.

OLD BUSINESS FOR TELECOM DEPARTMENT

Mr. Arnold gave an update on the Internet.

Mr. Arnold reviewed the 2024 meeting dates.

NEW BUSINESS FOR TELECOM DEPARTMENT

None

OFF AGENDA

Mr. Arnold informed committee that the yondoo TiVo unit will be recycled as soon as yondoo approves.

ADJOURNMENT

There being no further business to discuss a motion was made by Mr. Kusterer and seconded by Mr. Engelhardt to adjourn the meeting. The motion passed and the meeting was adjourned at 6:30 pm.