

**BOROUGH OF KUTZTOWN
TELECOMMUNICATIONS AND INFORMATION
TECHNOLOGIES COMMITTEE MEETING
MINUTES OF December 3rd, 2024**

A regular meeting of the Telecommunications and Information Technologies Committee was held on December 3rd, 2024.

The meeting was called to order at 6:00 pm by Ms. Lisa Ladd-Kidder

Members present were Ms. Lisa Ladd-Kidder, Mr. Fred Engelhardt, and Mr. George Kusterer

Also in attendance: Mr. David Horvath, IT Director

Public attendance: No public attendance

APPROVAL OF MINUTES

November 5th, minutes were reviewed, and a motion was made by Ms. Lisa Fred Engelhardt and seconded by Mr. George Kusterer to approve the minutes.

PUBLIC COMMENTS

None

OLD BUSINESS FOR IT DEPARTMENT

- 1) Mr. David Horvath opened discussions about the IT/Telecom Committee meeting dates for 2025, and they were approved by committee.
- 2) Mr. David Horvath provided an update on the Lantek/Datto Disaster Recovery as a Service (DRaaS). The decision was made to stay with the current provider, Kaseya, since the cost of migrating to Lantek is not worth the effort and time to migrate existing infrastructure to the new platform. Also, Mr. David Horvath explained since discussing the options with Kaseya, the Kaseya representative will be able to save money for Kutztown by changing Kutztown's current plan and modules. Further updates will be provided at the next meeting.
- 3) Mr. David Horvath explained that the Extreme Wireless Access Point demonstration/evaluation would be in January of 2025 and Mr. David Horvath plans to contact a couple landlords to get their permission to

install this new equipment for testing purposes. An update will be provided at the next meeting.

- 4) Mr. David Horvath provided the committee members with the cost of SoniClear Gov Recorder transcription software and explained the pricing and benefits to this software for recording committee meetings and council meetings. The committee agreed to proceed with this software purchase providing the money for this purchase is in the budget. Mr. David Horvath explained this would be a 2025 purchase and there is money allocated for such software purchases. The total cost would be \$2,745.23 for a one-time cost and an annual support and license fee of \$498.00.
- 5) Mr. David Horvath updated the committee on the progression of the SCADA migration/update project and stated that this project should be completed by February 2025 if not sooner.
- 6) Mr. David Horvath gave an update on the increased internet speed and pricing project and explained to the committee that the progress was going well and customers are using the multiple avenues to contact the associated Kutztown employees regarding their internet packages.
- 7) Mr. David Horvath provided a quote from Calix to upgrade the current equipment from the C7 and E7 platform to the XGS platform. As was explained to the committee members in prior meetings, the C7 Calix equipment is end of life and parts are no longer being manufactured and are difficult to acquire for the C7 shelves. The E7 is also reaching end of life and eventually this equipment will not longer be manufactured. The move to the XGS platform will provide new technology with greater bandwidth capability and improved performance that will last for at least 10 years without the need to upgrade. The total cost to upgrade to the new XGS Calix platform would be \$175,537.00. Mr. David Horvath explained that this payment would not need to be made all at once but, when equipment is purchased, the payment for only the equipment purchased will need to be made. This project would entail 2-3 years before completion. Mr. David Horvath explained that he did not discuss this with the Borough Manager and plans to do so within the next week or two and work out the details with the Borough Manager and Calix.

NEW BUSINESS FOR IT DEPARTMENT

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Kusterer and seconded by Mr. Engelhardt to adjourn the meeting. The motion passed and the meeting was adjourned at 6:38 pm.