

**BOROUGH OF KUTZTOWN
TELECOMMUNICATIONS AND INFORMATION
TECHNOLOGIES COMMITTEE MEETING
MINUTES OF February 3rd, 2026**

A regular meeting of the Telecommunications and Information Technologies Committee was held on February 3rd.

The meeting was called to order at 6:00 pm by Ms. Lisa Ladd-Kidder

Members present were Ms. Lisa Ladd-Kidder, and Ms. Katharine Keegan

Also in attendance: Mr. David Horvath, IT Director

Public attendance: No Public

APPROVAL OF MINUTES

November 6th 2026, minutes were reviewed, and a motion was made by Ms. Katharine Keegan and seconded by Ms. Lisa Ladd-Kidder to approve the minutes.

PUBLIC COMMENTS

None

Old Business

1. Train Station Audio/Visual System Upgrade Approval:

- **Problem: The existing A/V system at the train station is disorganized, messy, and the video recording functionality is not working.**
- **Quotes Reviewed:**
 - **Visual Sound: \$18,090 (includes DSP processor and full replacement).**
 - **Technicom: \$15,147 (with DSP replacement) or \$9,870.79 (without DSP, utilizing the existing mixer).**
- **Technicom's quote without the DSP processor for \$9,870.79, as their expert stated the current mixer is in good condition, and many DSP features would not be utilized. This option is within budget and below the bid threshold.**

- **Project Details:** The project will involve replacing mics, checking speakers, moving back speakers to the side to prevent signal cancellation, and cleaning up the equipment closet. It is estimated to take two days.
- **Decision:** A motion was passed to approve moving forward with Technicom's quote for \$9,870.79 (minus sales tax for tax-exempt status). The work is expected to begin in March/April, partly due to the immediate need to fix video recording issues.

2. Ongoing IT Infrastructure Updates: Mr. David Horvath presented the following updates to the Committee.

- **Calix Upgrade (to Axos):** Progress is being made. Customer migration from the older Calix platform to the new Axos platform is expected to start within the next 1-2 months. Configuration switches are planned soon.
- **Windows 10 to Windows 11 Upgrade:** This project is nearing completion. Three new computers for the Police Department have arrived, replacing older workstations that couldn't be upgraded. Only a few more machines and virtual machines remain. Estimated completion within 2-3 months.
- **FortiGate Hardware Refresh:** The hardware for the main internet router has been received. Configuration and installation are planned for April/May.
- **Unitrends Kaseya (Disaster Recovery & Backup):** The new equipment for disaster recovery and backup has arrived and is configured. Migration with Unitrends is scheduled for this Thursday. The system provides redundancy with both an on-site appliance and a 90-day cloud backup for critical machines and data.

New Business - Mr. David Horvath presented the Committee with the following new items

1. Data Center Refresh:

- **Challenge:** The data center equipment (servers, networking) is 10-11 years old, and the Storage Area Network (SAN) support expires by the end of the year. No significant budget was allocated for a full refresh this year.
- **Current Plan:** Procure one Dell PowerEdge server (R660) this year, which was budgeted for (\$16,368).
- **Future Strategy:** Mr. David Horvath plans to propose to Gabriel starting the full data center refresh in October, with deferred payment until January 2027, to be included in the 2027 budget. This comprehensive refresh is deemed critical.
- **Related Future Expense:** The second Fortinet device (part of a \$53,000 package for 6-8 years) is also due for acquisition next year.

2. Workstation Security Software Replacement:

- **Current Software:** SonicWall Capture Client, with a contract expiring in April (budgeted for \$15,000).
- **Issue:** Capture Client is problematic to maintain, requiring frequent uninstallation and reinstallation, despite effective threat detection.
- **Proposed Solution:** Switch to SentinelOne agent. SentinelOne is a top-tier security product, used on the backend by SonicWall, and is already being tested successfully on some machines.
- **Benefits:** SentinelOne is a more reliable and less maintenance-intensive solution, and it is significantly less expensive (\$9,750.53, tax-exempt) than renewing Capture Client.
- **Timeline:** Migration to SentinelOne is planned for March, completing before the April contract expiry of Capture Client.

The meeting concluded with a positive outlook on the planned changes and infrastructure improvements, which are expected to enhance functionality and security, largely unnoticed by end-users as they are primarily backend upgrades.

ADJOURNMENT

There being no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Ms. Keegan to adjourn the meeting. The motion passed and the meeting was adjourned at 6:27 pm.