

**BOROUGH OF KUTZTOWN
TELECOMMUNICATIONS AND INFORMATION
TECHNOLOGIES COMMITTEE MEETING
MINUTES OF July 2nd, 2024**

A regular meeting of the Telecommunications and Information Technologies Committee was held on July 2nd, 2024.

The meeting was called to order at 6:00 pm by Ms. Lisa Ladd-Kidder

Members present were Ms. Lisa Ladd-Kidder, Mr. Fred Engelhardt, and Mr. George Kusterer

Also in attendance: Mr. David Horvath, IT Director

Public attendance: No public attendance

APPROVAL OF MINUTES

June 11th, 2024, minutes were reviewed, and a motion was made by Ms. Lisa Ladd-Kidder and seconded by Mr. Engelhardt to approve the minutes. Mr. Engelhardt asked for the June 11th minutes to be adjusted on item 1 of New Business for IT Department regarding the pilot program to change the wording from “This was approved by the committee for testing purposes” to “This will be discussed at the July IT/Telecom meeting” After agreeing to this the minutes were approved.

PUBLIC COMMENTS

None

OLD BUSINESS FOR IT DEPARTMENT

- 1) Mr. David Horvath explained that Kurt Kohler, owner of Gifts n Things in Kutztown, requested the 500Mb x 500 Mb service for \$150.00. This is not listed on the website but, has been approved on Resolution No 17-2023.
- 2) Mr. David Horvath explained the internet packages to the committee and asked to increase the internet packages on a pilot program as follows: Package 1 – 150Mb x 150Mb, Package 2 – 300Mb x 300 Mb, Package 3 – 750Mb x 750 Mb and Package 4 – 1000Mb x 1000 Mb. The committee all approved, Mr. Englehardt only requested to put a message on the Kutztown Boro website and Facebook page stating that we are

going to be performing this trial of new speeds. All agreed to have this message posted.

- 3) Mr. David Horvath explained Wireshark and discussed the Sharkfest Wireshark that he attended to the committee.
- 4) Mr. David Horvath stated that the Calix C7 firmware upgrade was completed on July 2nd, 2024, around the time of 4am EST and that the upgrade was successful.
- 5) Mr. David Horvath explained that the Calix ONT and battery equipment has been ordered for the Telecom department.

NEW BUSINESS FOR IT DEPARTMENT

- 1) Mr. David Horvath explained that the current room monitor for the Network Operating Center (NOC) is no longer supported and the company is out of business. Mr. Horvath asked to purchase new room monitoring equipment in the amount of \$1700.00 from another company to monitor the Temperature, Humidity and Water in the NOC. All committee members agreed to this purchase.
- 2) Mr. David Horvath explained that Fortigate 1500D equipment will no longer be supported and will be in end-of-life support in 2025 and replacement equipment will be necessary. Mr. Horvath stated he is going to be researching new equipment and acquiring quotes for said equipment. All committee members agreed to this.
- 3) Mr. David Horvath explained that John Schmoyer had contacted David about the Wi-Fi in the park and pool and asked if the Network names and passwords can be consolidated into one network. This was discussed by the committee and was approved to be changed for the Fall of 2024. The network name that was suggested would be Kutztown Park and Recreation. The changes will be made in the fall of 2024 per committee.

OLD BUSINESS FOR TELECOM DEPARTMENT

None

NEW BUSINESS FOR TELECOM DEPARTMENT

OFF AGENDA

Mr. David Horvath explained that a Hometown Utilicom internet customer from address 326 West Walnut Street had contacted him about the poor performance of the internet and that his internet connection was consistently having problems. He stated that over months he contacted the Telecom department to have this resolved and even though the Telecom department did come to his premise to try to resolve the issue, it was never completely repaired, and he would have to constantly call back for further resolution. This customer left Hometown Utilicom and subscribed to Service Electric service and is completely satisfied with Service Electric. This former customer would like to be reimbursed for some of the monthly installments to Hometown Utilicom internet service because he was not satisfied with the service and the service was not working most of the time. The committee discussed this and asked Mr. David Horvath to review the job tickets and determine why this was never repaired correctly and discuss this at the August IT/Telecom meeting.

ADJOURNMENT

There being no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Mr. Kusterer to adjourn the meeting. The motion passed and the meeting was adjourned at 6:41 pm.