

**BOROUGH OF KUTZTOWN
TELECOMMUNICATIONS AND INFORMATION
TECHNOLOGIES COMMITTEE MEETING
MINUTES OF June 11th, 2024**

A regular meeting of the Telecommunications and Information Technologies Committee was held on June 11th, 2024.

The meeting was called to order at 6:00 pm by Ms. Lisa Ladd-Kidder

Members present were Ms. Lisa Ladd-Kidder and Mr. Fred Engelhardt

Also in attendance: Mr. David Horvath, IT Director

Public attendance: Bob Weller, Larry Deiter (Lantek)

APPROVAL OF MINUTES

The April 2nd, 2024, minutes were reviewed, and a motion was made by Ms. Lisa Ladd-Kidder and seconded by Mr. Engelhardt to approve the minutes. The motion passed by unanimous vote.

PUBLIC COMMENTS

None

OLD BUSINESS FOR IT DEPARTMENT

- 1) Mr. David Horvath stated that the new SCADA workstations and the new modems for the SCADA workstations have arrived, and that Mr. David Horvath is working with Keystone Engineering to begin the process of migrated to the new workstations that are running Windows 11 Professional. The tentative date is the end of June 2024 into July 2024.
- 2) Mr. David Horvath stated that the demo of the Cisco DUO MFA product has been going very well and plans to implement this MFA solution with the police department and the administration office.
- 3) Mr. David Horvath demonstrated, via projector and website, the Graphus email security system that the Borough of Kutztown has in place for its employees.
- 4) Mr. David Horvath explained that the VMWare server updates are still ongoing and should be completed this year 2024.

- 5) Mr. David Horvath explained the Accela/Forte credit card processing system for the Code Office and that the testing phase will be entered into shortly.
- 6) Mr. David Horvath stated that the police department license plate recognition camera system has been moved to the Borough Hall NOC to increase the signal strength of the GPS puck for camera longitude/latitude information to resolve a current issue with the cameras. Testing will be performed to determine if the resolution has worked.

NEW BUSINESS FOR IT DEPARTMENT

- 1) Mr. David Horvath explained that a current Home Net customer, Kurt Koehler, inquired about an internet speed of 150Mb x 150Mb for him to purchase. Mr. David Horvath also displayed the current packages of some competitor internet service providers and compared to the packages of Home Net and asked to increase the internet speeds on all Home Net internet packages, in a pilot program, to meet the same speeds offered by competitors. This was approved by the committee for testing purposes.
- 2) Mr. David Horvath explained that the Calix C7 equipment will be entering EOL (end of life) soon and that migration to the E7 shelf, which the Borough of Kutztown has installed, is a high priority. Mr. David Horvath explained that some ONTs models on the C7 shelf can be utilized on the E7 and stated that he has been working with other vendors to purchase new indoor and outdoor units for the E7 and C7 shelves. Mr. David Horvath stated that an important firmware update must be installed on the C7 shelf before the migration begins and that the tentative date for this update will occur on June 24th and he will require the assistance of the Telecom crew.
- 3) Mr. David Horvath explained that the current overhead projector in the Train Station needs to be replaced and the cost will be approximately \$2,500.00, and the money is within the budget. Committee approved this purchase.

OLD BUSINESS FOR TELECOM DEPARTMENT

None

NEW BUSINESS FOR TELECOM DEPARTMENT

OFF AGENDA

Mr. David Horvath explained the security position of the Water and Wastewater SCADA systems to discuss with Bob Weller and Committee members that are concerned about recent ransomware attacks. Mr. Horvath explained the different layers of security that are in place and that the SCADA systems are currently on their own VLAN and isolated from the Kutztown LAN and internet.

ADJOURNMENT

There being no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Mr. Englehardt to adjourn the meeting. The motion passed and the meeting was adjourned at 7:00 pm.