BOROUGH OF KUTZTOWN
TELECOMMUNICATIONS AND INFORMATION
TECHNOLOGIES COMMITTEE MEETING
MINUTES OF May 5th, 2025

A regular meeting of the Telecommunications and Information Technologies Committee was held on May 5th, 2025.

The meeting was called to order at 6:00 pm by Ms. Lisa Ladd-Kidder

The members were Ms. Lisa Ladd-Kidder, and Mr. Fred Engelhardt

Also in attendance: Mr. David Horvath, IT Director

Public attendance: None

APPROVAL OF MINUTES
March 4th, minutes were reviewed, and a motion was made by Ms. Lisa Ladd-Kidder, first by Fred Engelhardt and seconded by Mr. George Kusterer to approve the minutes.

PUBLIC COMMENTS
No public comments.

OLD BUSINESS FOR IT DEPARTMENT
1) Mr. David Horvath provided an update on the Extreme Wi-Fi access point evaluation project. The equipment was evaluated, and the equipment does have great Wi-Fi capabilities and troubleshooting tools but is not necessary at this time. The IT tools have several tools already for troubleshooting and the Wi-Fi Access points currently used by the Borough of Kutztown have similar Wi-Fi capabilities. The Extreme Access points were returned to the vendor.
2) Mr. David Horvath provided an update on the research for Microsoft 365 Subscription pricing. Mr. David Horvath received five quotes, from Data Link Networks, Omega System, Philly Com Inc, Ricoh and Rackspace. Philly Com Inc has a better price which will offer the Borough savings from their current M365 vendor, Ricoh. Mr. David Horvath asked to move forward with purchasing the M365 subscription through Philly Com Inc. The committee approved to migrate to Philly Com Inc.

3) Mr. David Horvath updated the committee on the Cisco DUO MFA and stated that DUO has been implemented in the Police Department and the Code office. The final office will be the Administration office and will be completed by the end of June.

4) Mr. David Horvath has opened discussions with the Committee regarding the fees for Telecom office hours and after-hour calls. When a member of the Telecom Crew receives a call after hours for either customer equipment problem or Borough equipment problem, unless it is a borough system problem affecting all internet connections, or the customer is requesting the Telecom employee to resolve the issue after hours, the customer will be charged a minimum of $51.20. If the Telecom crew receives a call during office hours, there will be no charge to the customer if it is a problem related to Borough Equipment but, if it is the customer's equipment, there will be a charge of $25.60.

5) Mr. David Horvath provided an update on the rental space in the NOC for Lantek. Lantek is placing this project on hold so, there is no need to provide a contract to Lantek at this time. This project is on pause for now.

6) Mr. David Horvath provided an update on the Fortigate router replacement project. Approval has been given by the committee to purchase one Fortigate 1800F Firewall/Router in 2026 at a cost of $53,403.00 and the second 1800F will be purchased in 2027. The new 1800F will be used as the primary gateway and one of the Fortigate 1500Ds will be used as the secondary/backup until the second 1800F is purchased in 2027. Mr. David Horvath also mentioned that the new Fortigate 1800F will provide the same type of security as the Cisco Umbrella product that was discussed at previous meetings.

7) Mr. David Horvath discussed putting a hold on renting Calix equipment, Wi-fi router, to internet customers until the new Calix NOC equipment is installed and operational. The new Calix equipment has arrived, and the installation should begin within the next few months. The committee approved on pausing the rental of Calix equipment for now.

NEW BUSINESS FOR IT DEPARTMENT
1) Mr. David Horvath opened with a discussion regarding the 2 internet connections through Cogent. The primary path would be coming from Broad Street in Philadelphia and with the new configuration, the secondary path would be coming from 118th Avenue, New York. This would create a secondary internet connection that is not on the same path as the primary, thus creating a truly redundant internet

connection. There would be an initial installation cost of $1094.00 but the monthly charge would remain the same. The committee approved to move forward with this change.

OFF AGENDA ITEMS
1) Mr. David Horvath began a discussion regarding the Wi-Fi connection at Kutztown Park which the baseball teams utilize. The baseball team staff asked if we could improve the Wi-Fi in the Park, they are streaming baseball games and need a better Wi-Fi capability. Mr. David Horvath mentioned that originally, the Wi-Fi at the park was designed for simple, light bandwidth usage, not streaming and to increase the Wi-Fi capabilities would possibly require running new cabling to certain locations.   The committee requested to determine a cost for the logistics of a new connection and update the committee on this project via email rather than waiting for committee meetings.

ADJOURNMENT
There being no further business to discuss, a motion was made by Mr. Kusterer and seconded by Mr. Engelhardt to adjourn the meeting. The motion passed and the meeting was adjourned at 6:40 pm EST.