# BOROUGH OF KUTZTOWN
## TELECOMMUNICATIONS AND INFORMATION TECHNOLOGIES COMMITTEE MEETING
## MINUTES OF October 1st, 2024

A regular meeting of the Telecommunications and Information Technologies Committee was held on October 1st, 2024.

The meeting was called to order at 6:00 pm by Ms. Lisa Ladd-Kidder

Members present were Ms. Lisa Ladd-Kidder, Mr. Fred Engelhardt, and Mr. George Kusterer

Also in attendance: Mr. David Horvath, IT Director

Public attendance: No public attendance

**APPROVAL OF MINUTES**
October 1st, 2024, minutes were reviewed, and a motion was made by Ms. Lisa Ladd-Kidder and seconded by Mr. George Kusterer to approve the minutes.

**PUBLIC COMMENTS**
None

**OLD BUSINESS FOR IT DEPARTMENT**
1) Ms. Lisa Ladd-Kidder asked about the Wi-Fi in the park if it was finished, Mr. David Horvath stated that the Wi-Fi is ready in the park and that this project was finished.
2) Mr. Lisa Ladd-Kidder asked about the FortiGate replacement project. Mr. David Horvath stated this project is still ongoing and that Mr. David Horvath is in the process of getting equipment costs to replace the current FortiGate 1500D routers.
3) Mr. David Horvath explained some business owners in town were concerned about not being notified of road work on the street of their business and would like a way to be notified about said work. Mr. David Horvath stated a resolution for this by using Regroup Mass Notification System which would allow Borough employees to send out an alert just to the business owners when expected road work was scheduled. The committee approved to further research this option.

Also, Mr. David Horvath presented a mock form that residents would receive to opt-in to Kutztown Festival Events.  Committee approved of this but asked the verbiage to change on the form to reflect that this was specifically for festival events and not emergencies.

4) Mr. David Horvath discussed with the committee the Multi Dwelling Unit apartments in town and how the landlords that Mr. David Horvath spoke with were very interested in allowing the Borough of Kutztown to manage their network equipment.  Also, discussed was the use of the Calix Gigaspires to rent out to tenants at these various locations.  The committee agreed that pricing for this service and the cost for the Calix Gigaspires need to be investigated and brought to the next meeting for further discussion.

5) Mr. David Horvath mentioned that all Calix C7 and E7 bandwidth profiles had been changed according to the agreed upon changes from prior meetings and that there were no considerable changes in the overall bandwidth usage.  Mr. David Horvath asked the committee to bring these changes to the October Council meeting to be authorized for advertisement and the committee approved this action.

**NEW BUSINESS FOR IT DEPARTMENT**

1) Mr. David Horvath discussed the purchase of the Extreme Network Switch management console, Extreme Cloud IQ.  This will replace the existing management console that is no longer supported.  This new console will allow the IT Director to manage all network switches at the Borough offices and any Wi-Fi equipment.  The committee approved the purchase of the new console in the amount of $3,744.00 for 1 year. Ms. Lisa Ladd-Kidder did ask if there was money allocated in the budget for this and Mr. David Horvath responded that there is money in the budget for this item.

2) Mr. David Horvath presented the committee with a Graphus Defense Report for the month of August 2024.  This report displays the number of attacks that were prevented from entering into employees email boxes, many of these emails were ransomware phishing attempts.  For the month of August 6,337 suspicious emails were detected, 153 attacks were prevented, 102 emails were detected as junk email, 16 emails had attachments that were ransomware attacks.

**ADJOURNMENT**

There being no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Mr. Kusterer to adjourn the meeting. The motion passed and the meeting was adjourned at 6:30 pm.