

PUBLIC WORKS COMMITTEE MEETING

October 6, 2026 at 7:30 p.m.

AGENDA

--Review and approve the minutes as written from the September 1, 2026 Committee meeting unless otherwise noted.

--Review Chapter 47-3 Powers and duties of the Public Works Committee.

Engineering Review

--Joe Rogosky of GVC will update the Committee on:

- Review and discuss payment application No.1 from CMS in the amount of \$36,792.00 for the 2026 paving and storm project.
- Review and discuss the South Laurel Street and Grimley Street all way stop analysis.

Building Construction Review

- Review and discuss the Acela plans for the new building's front sidewalk and drainage that was reviewed by GVC.
- Review and discuss change order No. 37 from Kinsley Construction for cutting in windows, painting exposed ceilings, flooring, adding a ceiling in room 203, plumbing upgrades and oil storage tank, reworking hand railings, electrical and lights in the amount of \$74,592.63 for the new building.
- Review and discuss change order No. 38 from Kinsley Construction for added flooring and base in room 111, additional framing and drywall to cover water lines in the bathroom on the first floor and the area above it and adding soffits on the second floor to complete the fire rating requirements in the amount of \$8,555.88 for the new building.
- Review and discuss Payment App No. 13 from Kinsley Construction in the amount of \$577,579.39 for the new building.
- Review and discuss the invoice from Acella in the amount of \$22,437.15 for their work for the new building.

--Citizens to be heard.

Old Business

--Review and discuss the request of Schucker and Company LLC. for an exemption from the Borough trash service for their business located at 429 West Main Street.

New Business

-- Review and discuss the request of the Kutztown Kindergarten to have the rental fee waived for their Ceres pavilion rental on October 9, 2026 with a rain date of October 16, 2026.

--Review and discuss the request of Steve Reinert to close Willow Street from Industrial Alley to Normal Avenue for a classic car show on Sunday May 16, 2027.

-- Review and discuss the request of Grace EC Church to have an outdoor Christmas Eve service, weather permitting at the Train Station's yard.

--Review and discuss the request of Kristen Schroeder for a refund from her Brick pavilion rental on Sunday September 27, 2026 due to not having access to the lights and wasps.

--Review and discuss the request of the KYAA to have a Borough employee with a loader and the roller help move the infield mix on Saturday November 7, 2026.

Review and discuss the traffic signal maintenance contract with Signal Service, Inc.

--Public Works Superintendent Brian Bailey will review the status of:

- The 2027 Electronic recycling events.
- The 2027 refuse and recycling schedule.
- The possibility of switching to a toter style trash can for refuse collection.

--Director of Parks and Recreation John Schmoyer will update the Committee on:

- The 2026 concert series review.
- Pool concession stand lease agreement.

Off Agenda Items

Adjournment

cc: Kevin Snyder, Committee Chairman, Council President
Ed Seyler, Committee Member
Lisa Ladd Kidder, Committee Member
Pat Snyder, Councilperson
Derek Mace, Councilman
George Kusterer, Councilman
Jim Schlegel, Mayor(hardcopy)
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Public Works Superintendent
Andrea Coaxum, Borough Manager
John Schmoyer, Seasonal Recreation Director (hardcopy)
Evan Muller, Electric Superintendent
Troy Smith, Water Plant Manager
Mike Miller, Wastewater Plant Manager
P. Mike Clery, Chief of Police
Dave Horvath, Director of IT
Gina Wiand, Borough Secretary/Public Relations, and Marketing Director
Sharon Dalickas, Finance Director and assistant Borough Manager
Community Development Office
Environmental Advisory Commission (email)
Planning Commission (email)

**BOROUGH OF KUTZTOWN PUBLIC COMMENT POLICY
PURSUANT TO RESOLUTION NO. 6-2002**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF KUTZTOWN, BERKS COUNTY, PENNSYLVANIA, ADOPTING
RULES OF ORDER TO GOVERN THE MANNER AND CONDUCT OF
PUBLIC BOROUGH COUNCIL MEETINGS AND THE
PREPARATION OF RECORDS OF SUCH PROCEEDINGS.

SECTION 8. Public Participation. In accordance with the provisions of the Sunshine Law, the Council will solicit comment from the public in attendance at the beginning of a public Council meeting as to any matters of concern, official action or deliberation which do not appear on the agenda and will solicit comment from the public in attendance at a public Council meeting on agenda items at the time during such meeting such agenda items are addressed by the Council. The Council President may set reasonable time limits for each member of the public to comment, consistent with the number of persons seeking to speak. The Council President may offer a greater period of time for comment to a spokesperson representing a group of attendees. Information presented to Council in written form by members of the public shall not be read aloud to the Council as part of public comment, unless the Council President so allows. If the Borough Council shall, by majority vote of those Council members present, determine that there is not sufficient time at a public meeting for residents of the Borough and for taxpayers of the Borough or for both to comment at any public Council meeting, the Council may, in accordance with Section 710.1(a) of the Sunshine Law, defer the comment period to the next regular public meeting or to a special public meeting occurring in advance of the next regular public meeting.

SECTION 9. Decorum and Disorderly Persons. The Council President shall demand and require that all attendees are treated with courtesy, dignity and respect. All attendees present at any Council meeting shall conduct themselves with appropriate decorum and no shouting, cursing and foul language, personal insults and defamatory statements shall be permitted. Interruption of any Council member or the Mayor when they are speaking, except to raise a point of order or as may otherwise be permitted by this Resolution, shall not be permitted. If any individual attending the Council meeting shall defy the Council President's request to cease discussion on a matter, or shall conduct themselves in a disorderly or disruptive manner or in defiance of the final procedural decisions of the Council President, the Council President shall warn that individual that the matter is closed to discussion or that their conduct is disorderly, disruptive or defiant. If the same individual persists in discussing a matter previously closed for discussion, or continues to conduct himself or herself in a manner which has been deemed by a final decision of the Council President to be disorderly, disruptive or defiant, the Council President shall have the authority to cause the removal of the individual from the meeting.



View the entire Resolution:
<https://bit.ly/bok-rules-regs>