A regular meeting of the Public Works Committee was held on Tuesday, August 2, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Kevin Snyder, Chairman. Member’s present were: Ms. Lisa Ladd-Kidder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Brian Bailey, Public Works Superintendent; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. Jim Schlegel, Mayor; Mr. Brooks Emerick and Ms. Haley Lewis of KU; Mr. Mike Berger and Mr. David Sabotka from Maxatawny Municipal Authority; Mr. Kurt Rohrbach from the Kutztown Rotary club; Mr. Tim Seyler from the Kutztown Transportation Authority; Mr. Harlan Burkholder; Mr. Lewis Weaver; Ms. Marty Riggleman and Ms. Vanessa Moore.

APPROVAL OF MINUTES
Committee members reviewed the July 5, 2022 minutes. A motion was made by Mr. Ed Seyler and seconded by Ms. Ladd-Kidder to approve the July 5, 2022 minutes as written. The motion passed by unanimous vote.

ENGINEERING REVIEW
Mr. Rogosky reviewed and discussed the 2022 Paving and Storm Sewer Improvements Project noting that the sewer televising was scheduled for this Friday and that there have been delays in getting the materials delivered. No action taken.

Mr. Rogosky reviewed and discussed the north park bridge noting that Kutztown and Maxatawny needed to come to an agreement on what width bridge will be installed to facilitate the abutment design and to try to extend the DEP emergency permit. Mr. Rogosky also noted that it would cost $4,500 for the shop drawings and $4,800 for a hydraulic study to be done to keep the bridge replacement process moving forward. The committee discussed the replacement timeline, the width of the replacement bridge, sharing costs, the needed study and design work with the representatives from Maxatawny. Mr. Sabotka said that the Borough solicitor and he MTMA solicitor would work out an agreement to equally share the costs of the bridge replacement. A motion was made by Mr. Ed Seyler and seconded by Ms. Ladd-Kidder to go with the 18’ wide bridge and to approve spending $4,500 for the shop drawings and $4,800 on the hydraulic study. The motion passed by unanimous vote.

Mr. Rogosky reviewed and discussed the Main Street repair work and noted that we are still waiting on materials to be delivered. No action taken.

PUBLIC COMMENTS
Ms. Marty Riggleman informed the committee that she wanted the Borough to pay $146.02 for a flat tire on her car from broken glass that she claimed the Borough Recycling Department left in Sacony alley behind her house and gave them the invoice she paid for the tire.  

A motion was made by Mr. Ed Seyler and seconded by Ms. Ladd-Kidder to have the Borough reimburse Ms. Riggleman $146.02 for the tire. The motion passed by unanimous vote.

Mr. Burkholder asked the committee if he could have some of the old surplus playground equipment that is stored at the Borough’s farm.  

A motion was made by Mr. Ed Seyler and seconded by Ms. Ladd-Kidder to have Mr. Burkholder coordinate with Mr. Bailey to get a list of surplus playground items together for the Borough to donate to the local Mennonite Community. The motion passed by unanimous vote.

OLD BUSINESS

Mr. Emrick and Ms. Lewis reviewed the KU Recycling study with the committee. Mr. Emerick and Ms. Lewis noted that their study found that the most efficient use of the current Borough staffing was to go back to how things were collected when the Borough rotated collecting the recycling between the North and South side every other Wednesday.  

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Ed Seyler to go back to how we used to recycle rotating between the North and South side every other Wednesday for both recycling groups starting on January 1, 2023. The motion passed by unanimous vote.

Mr. Tim Syler asked the committee if the KTA could use Mr. Bailey to help coordinate railroad crossing repairs on Kohler Rd with the authority the Borough and Maxatawny.

A motion was made by Mr. Ed Seyler and seconded by Ms. Ladd-Kidder to have Mr. Bailey help coordinate railroad crossing repairs on Kohler Rd with the KTA the Borough and Maxatawny. The motion passed by unanimous vote.

Mr. Bailey stated that he is still getting requests for more pickleball courts.

A motion was made by Mr. Ed Seyler and seconded by Ms. Ladd-Kidder to have Mr. Bailey look into the cost of removing the hockey rink and adding more pickleball courts where the hockey rink stands. The motion passed by unanimous vote.

NEW BUSINESS

The Committee reviewed and discussed the request of the letter from Topton for the transfer of goods.  

The committee directed Mr. Bailey and Mr. Khalife to draft a response letter noting that if we need to increase our pool rates that we will increase the Topton rate the same amount and that we will revisit the agreement in three years.
The Committee reviewed and discussed the request of the Rotary Club to use the park Saturday June 10, 2023 for the Taste of Kutztown.

A motion was made by Mr. Ed Seyler and seconded by Ms. Ladd-Kidder to approve the Rotary Club to use the park Saturday June 10, 2023 for the Taste of Kutztown. The motion passed by unanimous vote.

The Committee reviewed and discussed the request of Shaynah Kinner to use the bandshell on Friday June 2, 2023 at noon through Saturday June 3, 2023 for their graduation event.

A motion was made by Mr. Ed Seyler and seconded by Ms. Ladd-Kidder to approve Shaynah Kinner to use the bandshell on Friday June 2, 2023 at noon through Saturday June 3, 2023 for their graduation event and to coordinate with Mr. Schmoyer so there is no conflict with the concert series. The motion passed by unanimous vote.

The Committee reviewed and discussed the request of Lisa Sawyer to use the scooter building Sunday August 21, 2022 for her daughter’s birthday.

A motion was made by Mr. Ed Seyler and seconded by Ms. Ladd-Kidder to approve Lisa Sawyer to use the scooter building Sunday August 21, 2022 for her daughter’s birthday. The motion passed by unanimous vote.

The discussion for the Glory to God church to use the park Sunday August 28, 2022 for an event was tabled.

OFF AGENDA

Mr. Bailey stated that he is working on the Folk Festival invoices and wanted to know if the borough would be waiving the cost of materials like it was done in the past.

The committee directed Mr. Bailey to do an invoice with and without the material costs for the Folk festival, but the bill that charges for the materials is to be used for informational purposes only as the Borough still has an agreement with the Folk Festival to only charge for labor and equipment.

Mr. Bailey stated that he received a request from Samantha Mourar to use the scooter building on Saturday September 17, 2022 for her son’s birthday party.

A motion was made by Mr. Ed Seyler and seconded by Ms. Ladd-Kidder to approve Samantha Mourar to use the scooter building on Saturday September 17, 2022 for her son’s birthday party. The motion passed by unanimous vote.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting adjourned at 9:20p.m.
cc: Kevin Snyder, Committee Chairman, Council President
    Ed Seyler, Committee Member
    Lisa Ladd Kidder, Committee Member
    Fred Engelhardt, Councilman
    Derek Mace, Councilman
    George Kusterer, Councilman
    Jim Schlegel, Mayor(hardcopy)
    Joe Rogosky, P.E., Great Valley Consultants (email)
    Brian Bailey, Public Works Superintendent
    Gabriel Khalife, Borough Manager
    John Schmoyer, Seasonal Recreation Director (hardcopy)
    Steve Diehl, Electric Superintendent
    Troy Smith, Water Plant Manager
    Jarrad Burkert, Wastewater Plant Manager
    Craig Summers, Chief of Police
    Dave Horvath, Director of IT
    Mark Arnold, Telecommunications Director
    Gina Wiand, Borough Secretary/Public Relations and Marketing Director
    Sharon Dalickas, Finance Director
    Community Development Office
    Environmental Advisory Commission (email)
    Planning Commission (email)