

BOROUGH OF KUTZTOWN
PUBLIC WORKS COMMITTEE MEETING
MINUTES OF August 6, 2024

A regular meeting of the Public Works Committee was held on Tuesday, August 6, 2024 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:25 p.m. by Mr. Kevin Snyder, Chairman. Member's present were: Ms. Lisa Ladd-Kidder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Brian Bailey, Public Works Superintendent; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. John Schmoyer, Recreation Director; James Schlegel, Mayor; Mr. Andy Schlegel of the Optimist Club; Dr. Todd Underwood of the EAC; Mr. Mike Bast of the Allentown and Auburn Railroad and Ms. Denise Bosler of the Planning Commission.

APPROVAL OF MINUTES

Committee members reviewed the July 2, 2024 minutes.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the July 2, 2024 minutes. The motion passed by unanimous vote.

ENGINEERING REVIEW

Mr. Rogosky discussed the 2024 Paving Contract noting that H&K was planning to start around the end of August.

No action taken.

Mr. Rogosky reviewed and discussed HRG's Letter of recommendation for payment application No.1 submitted by LB Construction Enterprises, Inc. in the amount of \$160,209.90 for the Multimodal Grant work.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve payment No.1 to LB Construction Enterprises, Inc. in the amount of \$160,209.90 for the Multimodal Grant work. The motion passed by unanimous vote.

Mr. Rogosky noted that we are still waiting to hear if we will be awarded the grant to do the work on Highland Avenue.

No Action taken.

Mr. Khalife asked if we can use the money from the Small Water Grant for another project. Rogosky noted that we are not allowed to change the scope of work and that we will need to write a letter turning down the grant money.

No Action taken.

PUBLIC COMMENTS

Mr. Bast asked if the railroad could install a semaphore signal which would include running conduit, connecting it to the electric in the train station and the addition of a walking path over the conduit. He noted that the KTA agrees to have this installed.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having the railroad install a semaphore signal, conduit and walking path, provided they coordinate with Mr. Diehl and Mr. Bailey. The motion passed by unanimous vote.

Ms. Bosler discussed the Planning Commission's desire to revive the hailstone plan., specifically adding more trash cans on Main St.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having Ms. Bosler move forward with finding locations and working out the details for adding more trash cans where needed and report back to the committee. The motion passed by unanimous vote.

OLD BUSINESS

The committee reviewed and discussed the Kutztown Optimist Main Street Merchant Trick or Treat night.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having a Kutztown Optimist Main Street Trick or Treat night and to waive the fees. The motion passed by unanimous vote.

NEW BUSINESS

The Committee reviewed and discussed the EAC's Sacony Trail plans.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the EAC's Sacony Trail plans and asked Dr. Underwood to order the signs needed so they can hopefully be installed before school starts. The motion passed by unanimous vote.

The Committee reviewed and discussed the color options for the Peach St bridge historic markers.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve going with grey frames for the historic markers. The motion passed by unanimous vote.

Mr. Bailey updated the committee on the status of the new pickleball courts.
No action taken.

Mr. Bailey reviewed the request of the Legion Baseball Association to have the Borough help with the cost of replacing the dugout roofs at the legion field.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having the Borough reimburse the cost of replacing the dugout roofs at the legion field up to \$3,000.00. The motion passed by unanimous vote.

Mr. Bailey reviewed the request of the Legion Baseball Association to have the Borough's backhoe and an employee to help with renovations to the Legion Field bullpen.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having Borough's backhoe and an employee to help with renovations to the Legion Field bullpen after normal hours. The motion passed by unanimous vote.

OFF AGENDA

Ms. Ladd-Kidder wants to have the Borough continue to follow through with a building plan. **Mr. Khalife and Mr. Bailey stated that they have a meeting scheduled the next day to discuss potential options and that as soon as there is more to report an update will be sent or a meeting will be scheduled.**

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting adjourned at 8:42p.m.

cc: Kevin Snyder, Committee Chairman, Council President
Ed Seyler, Committee Member
Lisa Ladd Kidder, Committee Member
Fred Engelhardt, Councilman
Derek Mace, Councilman
George Kusterer, Councilman
Jim Schlegel, Mayor(hardcopy)
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Public Works Superintendent
Gabriel Khalife, Borough Manager
John Schmoyer, Seasonal Recreation Director (hardcopy)
Steve Diehl, Electric Superintendent
Troy Smith, Water Plant Manager
Mike Miller, Wastewater Plant Manager
P. Mike Clery, Chief of Police
Dave Horvath, Director of IT
Mark Arnold, Telecommunications Director
Gina Wiand, Borough Secretary/Public Relations, and Marketing Director
Sharon Dalickas, Finance Director
Community Development Office
Environmental Advisory Commission (email)
Planning Commission (email)