

**BOROUGH OF KUTZTOWN
PUBLIC WORKS COMMITTEE MEETING
MINUTES OF August 5, 2025**

A regular meeting of the Public Works Committee was held on Tuesday, August 5, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:27 p.m. by Mr. Snyder, Chairman. Member's present were: Ed Seyler and Ms. Lisa Ladd-Kidder Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director and assistant Borough Manager; Mr. Brian Bailey, Public Works Superintendent; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. John Schmoyer, Recreation Director; Mr. James Schlegel, Mayor. Mr. Bob Weller, Chair of the KPC and Mr. Eric Boyer.

APPROVAL OF MINUTES

Committee members reviewed the June 3, 2025 minutes.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the June 3, 2025 minutes. The motion passed by unanimous vote.

ENGINEERING REVIEW

Mr. Rogosky reviewed the 2025 paving project noting that paving is scheduled for the next two days. Mr Rogosky said that we received payment application No.1 and he recommends we pay \$208,562.94.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve payment No.1 in the amount of \$208,562.94 to CMS for work completed from the 2025 paving project. The motion passed by unanimous vote.

Mr. Rogosky noted that he is working on the Keiter Alley design for the LSA Storm Grant.
No action taken.

Mr. Rogosky reviewed the possibility of adding an engine brake retarder ordinance noting that the Borough should determine where they would like to enforce this and ask PennDot to do the study for those locations since they have final say on if we can pass the ordinance.

The committee asked Mr. Rogosky to draft a letter to PennDot to do the necessary traffic study on all of Main Street, Greenwich Street from the town line to West Main Street, South Baldy Street from the town line to West Main Street, Noble Street from the town line to West Main Street.

PUBLIC COMMENTS

No public comments.

OLD BUSINESS

The committee reviewed and discussed the Planning Commission's plan to add more trash cans around town.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve adding up to seven trash cans around town at a cost not to exceed \$6,000.00 and to get trash cans that match our current trash cans from Belson Outdoors. The motion passed by unanimous vote.

NEW BUSINESS

The committee reviewed and discussed the request of the Kutztown Football Club to place shipping containers near the multipurpose field for storing equipment.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the Kutztown Football Club to place one shipping container near the bleachers of the multipurpose field for up to two years while the shed is upgraded. The motion passed by unanimous vote.

The committee reviewed and discussed the request of the KYAA to place a Pod container near the old bathrooms for storing equipment.

This item was tabled.

The committee reviewed and discussed the request of Shaynah Kinner to use the bandshell on Saturday June 6, 2026 for their graduation.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve Shaynah Kinner to use the bandshell on Saturday June 6, 2026 for their graduation provided they are out of the bandshell by 3:30pm and coordinate with Mr. Schmoyer for the concert. The motion passed by unanimous vote.

Mr Bailey reviewed the quotes from Mainline Pool to close the pool for the 2025 season and reopen it for the 2026 season.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve Mainline Pool to close the pool for the 2025 season for \$4,474.97 and reopen it for the 2026 season for \$4,08.37. The motion passed by unanimous vote.

Mr. Bailey gave an update on the public works building.

No action taken.

Mr Schmoyer informed the committee that we are still waiting for the trees purchased from the Foliage Farm to be planted in the Main St Park.

No action taken.

Mr Schmoyer informed the committee that Kutztown Day was a success and that the Kutztown Day Committee wanted to thank the Borough employees for all the work they did to help.

No action taken.

OFF AGENDA

Mr. Bailey reviewed the 2025 leaf collection schedule.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the 2025 leaf collection schedule. The motion passed by unanimous vote.

Mr. Bailey reviewed the request of Ms. Remick to allow a painted rock garden in the flowerbed at Borough Hall and around the historic signs for the Peach St Bridge. Mr. Bailey noted that Ms. Remick was willing to take the lead on this and she could reach out to the art departments at the schools as well as residents to paint the rocks. Mr. Bailey also mentioned that the rocks at the public works loading dock could be repurposed for this project.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve Ms. Remick to coordinate a community painted rock garden in the flowerbed at Borough Hall and around the historic signs for the Peach St Bridge. The motion passed by unanimous vote.

ADJOURNMENT

There being no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting adjourned at 8:15p.m.

cc: Kevin Snyder, Committee Chairman, Council President
Ed Seyler, Committee Member
Lisa Ladd Kidder, Committee Member
Fred Engelhardt, Councilman
Derek Mace, Councilman
George Kusterer, Councilman
Jim Schlegel, Mayor(hardcopy)
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Public Works Superintendent
Gabriel Khalife, Borough Manager
John Schmoyer, Seasonal Recreation Director (hardcopy)
Steve Diehl, Electric Superintendent
Troy Smith, Water Plant Manager
Mike Miller, Wastewater Plant Manager
P. Mike Clery, Chief of Police
Dave Horvath, Director of IT
Gina Wiand, Borough Secretary/Public Relations, and Marketing Director
Sharon Dalickas, Finance Director and assistant Borough Manager
Community Development Office
Environmental Advisory Commission (email)
Planning Commission (email)

