

**BOROUGH OF KUTZTOWN
PUBLIC WORKS COMMITTEE MEETING
MINUTES OF February 3, 2026**

A regular meeting of the Public Works Committee was held on Tuesday, February 3, 2026 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:43 p.m. by Mr. Snyder, Chairman. Member's present were: Ed Seyler and Ms. Lisa Ladd-Kidder Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director and assistant Borough Manager; Mr. Brian Bailey, Public Works Superintendent; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. James Schlegel, Mayor, Mr. Steve Struss, Mrs. Sharon Gechter, and Mr. Eric Boyer.

APPROVAL OF MINUTES

Committee members reviewed the January 6, 2026 minutes.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve January 6, 2026 minutes. The motion passed by unanimous vote.

ENGINEERING REVIEW

Mr. Rogosky reviewed and discussed the 2026 storm and roadwork project, noting that he is finishing the plans at James Alley and in the park.

No action taken.

Mr. Rogosky updated the committee on Keiter Alley LSA Storm Grant project noting that there was an onsite meeting with Mr. Struss and Christina Sheetz and that he anticipates the bid will be ready for the March meeting.

No action taken.

PUBLIC COMMENTS

Mrs. Gechter asked the committee for permission to plan a sniff and go dog event in the park, possibly in the ceres, scooter building and the bandshell sometime in June.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve of having Mrs. Gechter plan this event in the park and to return to the committee with a date and finalized plans. The motion passed by unanimous vote.

OLD BUSINESS

No old business.

NEW BUSINESS

The committee was informed that Hollie Citerone removed her request to use the brick pavilion on Saturday May 30, 2026 for a wedding reception.

No action taken.

The committee reviewed and discussed the request of the 207 Railroad LLC to enter into a new parking lease.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having Mr. Khalife make some changes to the 5-year parking lease agreement with 207 Railroad LLC and present that at the council meeting. The motion passed by unanimous vote.

The committee reviewed and discussed the request of the Kutztown Community Choir to use the bandshell on Tuesday June 16, 2026 at 7:30pm for their annual Flag Day Concert.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the Kutztown Community Choir to use the bandshell on Tuesday June 16, 2026 at 7:30pm for their annual Flag Day Concert and to waive the rental fee. The motion passed by unanimous vote.

The committee reviewed and discussed the request of the Kutztown Area School District to use the Kutztown Park Softball Field, Sr. Field, and Timothy Breidegam Memorial Legion Field for their baseball and softball programs practices, games, as extra as needed, starting in March.

The committee asked that Mr. Bailey and Mr. Schmoyer work out the details of the agreement and try to have it for the February council meeting.

Mr. Bailey informed the committee that Greenwich Street would be cleaned the next day and that from there it will be cleaning up tight spots and catch basins.

The committee thanked the Borough crews for all their hard work during the storm and the cleanup efforts after the storm.

Mr. Bailey informed the committee that Mr. Schmoyer would like permission to mail returning pool employee employment application/hire packets to returning pool staff and also advertise for additional Lifeguards & Office Clerks as needed for the 2026 Summer Pool season.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having Mr. Schmoyer mail returning pool employee employment application/hire packets to returning pool staff and also advertise for additional Lifeguards & Office Clerks as needed for the 2026 Summer Pool season. The motion passed by unanimous vote.

OFF AGENDA

The committee reviewed and discussed the request of Kinsley Construction for Payment No.5 in the amount of \$431,110.24 for the new Borough Building project.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve Payment No.5 from Kinsley Construction in the amount of \$431,110.24 for the new Borough Building project. The motion passed by unanimous vote.

The committee reviewed and discussed the request of the EAC to pursue a grant in the amount of \$1,400.00 for an April tree planting project at North Park to pay for 55 trees and supplies. The EAC is also asking if the grant gets denied that the Borough covers the cost of the trees and supplies.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the EAC to pursue a grant in the amount of \$1,400.00 for an April tree planting project at North Park to pay for 55 trees and supplies and to have the Borough cover the \$1,400.00 cost of the trees and supplies if the EAC does not get the grant. The motion passed by unanimous vote.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting adjourned at 8:19p.m.

cc: Kevin Snyder, Committee Chairman, Council President
Ed Seyler, Committee Member
Lisa Ladd Kidder, Committee Member
Katharine Keegan, Councilwoman
Derek Mace, Councilman
George Kusterer, Councilman
Jim Schlegel, Mayor(hardcopy)
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Public Works Superintendent
Gabriel Khalife, Borough Manager
John Schmoyer, Seasonal Recreation Director (hardcopy)
Steve Diehl, Electric Superintendent
Troy Smith, Water Plant Manager
Mike Miller, Wastewater Plant Manager
P. Mike Clery, Chief of Police
Dave Horvath, Director of IT
Gina Wiand, Borough Secretary/Public Relations, and Marketing Director
Sharon Dalickas, Finance Director and assistant Borough Manager
Community Development Office
Environmental Advisory Commission (email)
Planning Commission (email)