A regular meeting of the Public Works Committee was held on Tuesday, July 7, 2020 via a zoom meeting.

The meeting was called to order at 7:48 p.m. by Mr. Kevin Snyder, Chairman. Members present were: Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Brian Bailey, Public Works Superintendent; Mr. John Schmoyer, Director of Parks and Recreation; Mr. Joe Rogosky, P.E. of Great Valley Consultants and Mr. Jim Schlegel, Mayor; Mrs. Barb Smith of St. John’s Lutheran Church; Ms. Angela Corrado of Kutztown Thriving; Mrs. Donna Feirtag of the Dolphin Swim Team; Mr. Warren Schaub of the EAC; Mr. Mike Bast of the Allentown and Auburn Railroad; Ms. Bonnie Fegely; Ms. Andria Fegely; Ms. Kathleen Rohrbach and Mr. Eric Boyer.

APPROVAL OF MINUTES
Committee members reviewed the June 2, 2020 minutes.
A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve the June 2, 2020 minutes as written. The motion passed by unanimous vote.

ENGINEERING REVIEW
Mr. Rogosky reviewed and discussed the 2019 Paving and Storm Sewer Improvements Project and asked if the Committee wanted the extra overlay on Greenwich Street that PennDOT was asking to be done, to be part of the 2019 paving or 2020 paving. The Committee directed Mr. Rogosky to have the extra work PennDOT is requiring to be done as part of the 2019 paving project.

Mr. Rogosky reviewed and discussed the 2020 Paving and Storm Sewer Improvements Project and noted that he was waiting to hear back from the solicitor on the paperwork. He also stated that a preconstruction meeting is being scheduled for next week. No action taken.

PUBLIC COMMENTS
Mr. Schaub inquired about how much Borough workforce time was involved to set up the closure of the 200 block of West Main Street for the businesses and what was the cost. Mr. Bailey stated that he was not sure since he has not logged the time yet. Mr. Bailey stated that he thought 2 hours of regular time would be a close guess for setting up and taking down the barricades and that moving the trucks in and out was approximately 15 minutes each time. Mr. Bailey also stated that he was not sure what the labor rates were but that they should be listed online since those rates are approved by Council via Borough Resolution.

Mr. Schaub also asked the Borough to research and purchase a smaller and more mobile sweeper to assist with cleaning the catch basins, which might be easier than taking the current sweeper out, since there seems to often be a time conflict to sweep the town on a regular basis. The Committee asked Mr. Bailey to explore the mini sweeper options.
OLD BUSINESS
No old business.

NEW BUSINESS
The Committee reviewed and discussed the request of Kathleen Rohrbach, Bonnie Fegely and Andria Fegely to plant a memorial garden on the railroad property by the ADA ramp. The Committee asked them to coordinate with the KTA and the Allentown and Auburn Railroad to discuss the location, and then to either proceed through the KTA or the Public Works Committee depending on the gardens final location.

The request of Larry Ross, representing the Lyons Fiddle Fest, was canceled since the event was cancelled for 2020. No action taken.

The Committee reviewed and discussed the request of St. John’s Lutheran Church to switch their August 16, 2020 reservation from the Brick Pavilion to the Bandshell. They would also like to rent the Bandshell every Sunday from August 16, 2020 through the end of September. A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve St. John’s Lutheran Church to switch their August 16, 2020 reservation from the Brick Pavilion to the Bandshell, and to allow them to rent the Bandshell every Sunday from August 16, 2020 through the end of September. The motion passed by unanimous vote.

Mr. Bailey inquired about the status of the park bathrooms 2020 season. The Committee recommended this be discussed at the July 21, 2020 Council meeting.

Mr. Bailey stated a local resident inquired about purchasing some of the surplus storm pipe at the Borough’s farm. Mr. Bailey stated that we do not need some of the larger pieces of pipe that are out there and that they are rotting away. A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve having a Resolution drafted to sell off surplus storm pipe to Mr. Ammon Zimmerman once Mr. Bailey documents the storm pipe to be sold. The motion passed by unanimous vote.

Mr. Schmoyer asked the committee to not rent the Pomona Pavilion August 7th through the 10th so to not create a disturbance for the Legion Baseball playoffs, and to waive any associated fees. A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve not renting the Pomona Pavilion August 7th through the 10th for the Legion Baseball playoffs, and to waive any associated fees. The motion passed by unanimous vote.
OFF AGENDA
Mrs. Feirtag requested to rent the Brick Pavilion in August for an ice cream social for the Kutztown Dolphin Swim team.

A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve the Kutztown Dolphin Swim team to use the Brick Pavilion in August and to waive the rental fee. Ms. Feirtag is to coordinate the date with Mr. Schmoyer and Mr. Bailey. The motion passed by unanimous vote.

Mrs. Feirtag also asked for permission for the Kutztown Dolphin Swim Team to place a sign on the pool house for the swim team.

A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve the Kutztown Dolphin Swim team place a sign on the pool house. The motion passed by unanimous vote.

Ms. Corrado asked if Kutztown Thriving could host a movie night in the park on the hillside below the statue sometime in August. She also stated that they wanted to use the hillside to make it easier for people to socially distance themselves. Mr. Bailey and Mr. Schmoyer stated that when Kutztown Strong hosted movies the Brick Pavilion was reserved for them as well and that the lights along the road were turned off as to not interfere with the movie.

A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve Kutztown Thriving host a movie night in the park and to reserve the Brick Pavilion while waiving the rental fee, and to turn the lights along the road off during the movie. They also asked that Ms. Corrado coordinate with Mr. Bailey and Mr. Schmoyer to find a date that is available. The motion passed by unanimous vote.

Mr. Schmoyer stated that the Kutztown Brandywine Cougar Youth Football and Cheering Association is requesting the use of the multipurpose field for their 2020 season starting in late July and running through November 30, 2020.

A motion was made by Mr. Seyler and seconded by Mr. Snyder to approve the Kutztown Brandywine Cougar Youth Football and Cheering Association’s use of the multipurpose field for their 2020 season starting in late July and running through November 30, 2020, provided they follow all current health standards during their season and the Borough has an up to date copy of their insurance. The motion passed by unanimous vote.

ADJOURNMENT
There being no further business to discuss, a motion was made by Mr. Syler and seconded by Mr. Snyder to adjourn the meeting. The motion carried and the meeting was adjourned at 9:00 p.m.

cc: Kevin Snyder, Committee Chairman, Council President
    Zebulon Hull, Committee Member
    Ed Seyler, Committee Member
    Arabel Elliot, Councilwoman
    Amanda Raudenbush, Councilwoman
    Derek Mace, Councilman
    Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Superintendent of Public Works
Gabriel Khalife, Borough Manager
John Schmoyer, Seasonal Recreation Director
Jim Schlegel, Mayor
Steve Diehl, Superintendent of Electric
Troy Smith, Water Plant Manager
Jarrad Burkert, Wastewater Plant Manager
Craig Summers, Chief of Police
Dave Horvath, Director of IT
Mark Arnold, Telecommunications Director
Gina Wiand, Borough Secretary/Public Relations and Marketing Director
Sue Johnston, Finance Director
Judith Danko, Community Development Director
Environmental Advisory Committee (email)