A regular meeting of the Public Works Committee was held on Tuesday, June 7, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Kevin Snyder, Chairman. Member’s present were: Ms. Lisa Ladd-Kidder and Mr. Ed Seyler. Also in attendance: Mr. Brian Bailey, Public Works Superintendent; Mr. John Schmoyer; Director of Parks and Recreation; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. Jim Schlegel, Mayor and Ms. Allison Fuller.

APPROVAL OF MINUTES
Committee members reviewed the May 3, 2022 minutes.
A motion was made by Ms. Ladd-Kidder and seconded by Mr. Syler to approve the May 3, 2022 minutes as written. The motion passed by unanimous vote.

ENGINEERING REVIEW
Mr. Rogosky reviewed and discussed the 2022 Paving and Storm Sewer Improvements Project noting that the notice to proceed was given and that a preconstruction meeting is being scheduled. Mr. Bailey noted that there could be a possible change order in the future for a storm line issue that came up on S maple St. Mr. bailey stated that the public works department needs to see if the storm pipe can be patched or if we are looking at a replacement.
No action taken.

Mr. Rogosky reviewed and discussed the north park bridge issues noting that the structural survey done, and that the wetland study was scheduled for June 13, 2022 and that depending on the wetland study results that we could have to do a bog turtle study as well. Mr. Rogosky also noted that the quote for the temporary bridge was only good until July 1, 2022 and that the timeline to design a new bridge would take around a year to get all of the approvals needed before construction on a permanent bridge could happen. He also reminded the committee that the emergency permit is only good for 120 day and then we will need to do the full permit.
The committee directed Mr. Rogosky to set up a meeting on site with the temporary bridge company to make sure the temporary bridge option will work as quoted.

Mr. Rogosky reviewed and discussed the Main Street repair quotes that were received from the broken hydrant and noted that we are waiting on a quote from Schoulch that should be submitted next week.
A motion was made by Mr. Syler and seconded by Ms. Ladd-Kidder to approve having Mr. Rogosky get the quote from Schlouch Inc and comparing it to the quote from CMS and that the Borough should go with the lowest quote between those two companies which as of the meeting is from CMS. The motion passed by unanimous vote.

PUBLIC COMMENTS
No public comments.
OLD BUSINESS
No old business.

NEW BUSINESS
The Committee reviewed and discussed the yearly road painting quote.
A motion was made by Mr. Syler and seconded by Ms. Ladd-Kidder to approve doing items 1, 2, 3 and 15 from the Berks Traffic Quote for a total of $12,263.56. The motion passed by unanimous vote.

The Committee reviewed and discussed the request of Matt Ganter to use the scooter building on Wednesday June 15, 2022 for a KYAA 10U team end of season pizza and ice cream party and to have the rental fee waived.
A motion was made by Mr. Syler and seconded by Ms. Ladd-Kidder to approve Matt Ganter’s use of the scooter building on Wednesday June 15, 2022 for a KYAA 10U team end of season pizza and ice cream party and to have the rental fee waived. The motion passed by unanimous vote.

The Committee reviewed and discussed the request of Jared Hertzog to use the Scooter Building on July 2, 2022 for a birthday party.
A motion was made by Mr. Syler and seconded by Ms. Ladd-Kidder to approve Jared Hertzog to use the Scooter Building on July 2, 2022 for a birthday party. The motion passed by unanimous vote.

The Committee reviewed and discussed the KU Math Departments recycling study.
The committee asked if the KU students and the Professor could come to an upcoming Public Works Committee meeting to review their findings. Mr. Bailey said that he will reach out to them to see if it is possible.

Mr. Bailey informed the Committee of the changes to the CDL laws, and the increased cost and time involved with getting employees licensed moving forward.
The committee asked Mr. Bailey to collect more information and to report back to the committee.

Mr. Bailey discussed the list of Topton’s pool items that Lisa Reilly and himself compiled that could be use at Kutztown’s pool or parks.
The committee asked Mr. Bailey to wright up the list and make a formal request to Topton for the items. They also asked Mr. Bailey to offer extending the Topton rate at Kutztown’s pool for additional years as a possible form of compensation for the items we would like to get from Topton.

Mr. Schmoyer discussed the pool staffing.
No Action taken.
OFF AGENDA
Ms. Fuller asked to use the scooter building on Saturday September 24, 2022 for a 16th birthday party.
A motion was made by Mr. Syler and seconded by Ms. Ladd-Kidder to approve Ms. Fuller to use the scooter building on Saturday September 24, 2022 for a 16th birthday party. The motion passed by unanimous vote.

Mr. Schmoyer and Mr. Schlegel discussed that the Kutztown Day Committee was asking that the Borough provide 8 port o potties for Kutztown Day like that have in the past.
A motion was made by Mr. Syler and seconded by Ms. Ladd-Kidder to approve the Borough providing 8 port o potties for Kutztown Day. The motion passed by unanimous vote.

Mr. Schmoyer and Mr. Schlegel discussed how the Kutztown Day Committee would like to use the tables and chairs from the train station at Kutztown Day.
The committee said that the Kutztown Day Committee could use the tables and chairs from the train station at Kutztown Day.

Mr. Bailey stated that he does not have any part time help for the summer and said that he got permission from Mr. Khalife to use some CSO’s for cutting grass.
No action taken.

ADJOURNMENT
There being no further business to discuss, a motion was made by Mr. Syler and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting adjourned at 8:40 p.m.

cc: Kevin Snyder, Committee Chairman, Council President
    Ed Seyler, Committee Member
    Lisa Ladd Kidder, Committee Member

    Derek Mace, Councilman
    George Kusterer, Councilman
    Jim Schlegel, Mayor(hardcopy)
    Joe Rogosky, P.E., Great Valley Consultants (email)
    Brian Bailey, Public Works Superintendent
    Gabriel Khalife, Borough Manager
    John Schmoyer, Seasonal Recreation Director (hardcopy)
    Steve Diehl, Electric Superintendent
    Troy Smith, Water Plant Manager
    Jarrad Burkert, Wastewater Plant Manager
    Craig Summers, Chief of Police
    Dave Horvath, Director of IT
Mark Arnold, Telecommunications Director
Gina Wiand, Borough Secretary/Public Relations and Marketing Director
Sharon Dalickas, Finance Director
Community Development Office
Environmental Advisory Commission (email)
Planning Commission (email)