

**BOROUGH OF KUTZTOWN  
PUBLIC WORKS COMMITTEE MEETING  
MINUTES OF June 2, 2026**

A regular meeting of the Public Works Committee was held on Tuesday, June 2, 2026 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:28 p.m. by Mr. Snyder, Chairman. Member's present were: Ed Seyler and Ms. Lisa Ladd-Kidder Also in attendance: Ms. Andrea Coaxum, Borough Manager; Mrs. Sharon Dalickas, Finance Director and assistant Borough Manager; Mr. Brian Bailey, Public Works Superintendent; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. James Schlegel, Mayor, Mr. Josh Werst of the Kutztown Youth Athletic Association; Mr. Tim Vanek; Mr. Stephen Struss and Mr. Eric Boyer.

**APPROVAL OF MINUTES**

Committee members reviewed the May 5, 2026 minutes.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve May 5, 2026 minutes. The motion passed by unanimous vote.**

**ENGINEERING REVIEW**

Mr. Rogosky reviewed the 2026 paving and storm project bids.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve awarding the base bid in the amount of \$347,874.50 to Construction Masters Services for the 2026 paving and storm project. The motion passed by unanimous vote.**

Mr. Rogosky reviewed and discussed the Keiter Ally storm project, noting that the work started on Monday and that the contractor was anticipating being done early next week.

Mr. Struss asked if there was a warranty on the work being done and if the final road elevation would be the same as before. Mr. Struss also stated that there was damage done to his blacktop parking area caused by people turning around on his property due to the road being closed.

**Mr. Rogosky noted that the contractor provided the Borough with the proper bonding including a maintenance bond that will be effective for one-year after final payment of completion of the project. The maintenance bond provides a guarantee of the work completed and would cover if anything needs to be corrected. He also noted that the elevation of the new road should match the elevation of the old road.**

The committee reviewed and discussed payment No. 9 to Kinsley Construction in the amount of \$715,385.47 for the new building project.

**The committee asked for more time to review this payment application and for it to be added to the finance electric meetings agenda.**

**PUBLIC COMMENTS**

Mr. Vanek asked if an all-way stop could be added at the intersection of South Laurel Street and Grimley Street.

**Mr. Rogosky informed Mr. Vanek that a traffic study will need to be done. The committee asked Mr. Rogosky to check the sight lines and see if a traffic study is warranted.**

### **OLD BUSINESS**

The committee reviewed and discussed the cost of a water fountain replacement at the brick pavilion. Mr. Bailey stated that he has been working with A local plumber and Mr. Smith from the water department to find a suitable fountain that will be suitable.

**No action taken.**

### **NEW BUSINESS**

The committee reviewed and discussed the request of the Kutztown Brandywine Cougar Youth Football and Cheer Association to use the multipurpose field and the brick pavilion for their 2026 season from June 1, 2026 through December 1, 2026.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having the Kutztown Brandywine Cougar Youth Football and Cheer Association use the multipurpose field and the brick pavilion for their 2026 season from June 1, 2026 through December 1, 2026 if they provide their updated certificate of insurance when their policy renews. The motion passed by unanimous vote.**

The committee reviewed and discussed the request of the Kutztown Youth Athletic Association to convert the babe ruth field into a multi field ballfield.

**The committee instructed Mr. Werst to continue with the planning and to report back once he has talked with the School District and worked up some costs.**

The committee reviewed and discussed the request of Kutztown University to have a discounted pool pass rate for their 2026 summer camps and conferences while their fieldhouse undergoes renovations.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having the Kutztown University camp participants pay the \$8.00 KU student daily pool rate and having Mr. Garcia coordinate with the pool manager to make sure the pool has proper staffing as well as the pool manager having the right to deny pool access to the KU camp participants if the pool is beyond capacity or if there isn't enough staff. The motion passed by unanimous vote.**

Mr. Bailey reviewed the 2026 line painting quotes.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having Lincoln Pavement Services do items 1, 2, 3, 4, 5 and 9 from the 2026 line painting list for a total of \$13,060.12. The motion passed by unanimous vote.**

Mr. Bailey reviewed the potential yard waste site upgrades.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve upgrading the yard waste cameras and to add a chain to block off the yard waste dumpsters overnight. The motion passed by unanimous vote.**

## **OFF AGENDA**

### **ADJOURNMENT**

There being no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting adjourned at 9:07p.m.

cc: Kevin Snyder, Committee Chairman, Council President  
Ed Seyler, Committee Member  
Lisa Ladd Kidder, Committee Member  
Katharine Keegan, Councilwoman  
Derek Mace, Councilman  
George Kusterer, Councilman  
Jim Schlegel, Mayor(hardcopy)  
Joe Rogosky, P.E., Great Valley Consultants (email)  
Brian Bailey, Public Works Superintendent  
Ms. Andrea Coaxum, Borough Manager  
John Schmoyer, Seasonal Recreation Director (hardcopy)  
Evan Muller, Electric Superintendent  
Troy Smith, Water Plant Manager  
Mike Miller, Wastewater Plant Manager  
P. Mike Clery, Chief of Police  
Dave Horvath, Director of IT  
Gina Wiand, Borough Secretary/Public Relations, and Marketing Director  
Sharon Dalickas, Finance Director and assistant Borough Manager  
Community Development Office  
Environmental Advisory Commission (email)  
Planning Commission (email)