

**BOROUGH OF KUTZTOWN
PUBLIC WORKS COMMITTEE MEETING
MINUTES OF March 4, 2025**

A regular meeting of the Public Works Committee was held on Tuesday, March 4, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:38 p.m. by Mr. Ed Seyler. Member's present were: Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Brian Bailey, Public Works Superintendent; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. John Schmoyer, Recreation Director; James Schlegel, Mayor.

APPROVAL OF MINUTES

Committee members reviewed the February 4, 2025 minutes.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the February 4, 2025 minutes. The motion passed by unanimous vote.

ENGINEERING REVIEW

Mr. Rogosky discussed rough timeline for the 2025 paving contract.

No action taken.

Mr. Rogosky noted that the LSA Storm Grant has a meeting scheduled for March 18, 2025 and he anticipates an answer being given to the Borough at that time.

No action taken.

PUBLIC COMMENTS

No public comments.

OLD BUSINESS

Mr. Schmoyer reviewed the proposed changes to the park rental agreement.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the changes to the park rental agreement. The motion passed by unanimous vote.

NEW BUSINESS

The committee reviewed and discussed the request of the Optimist Club to hold a Main St Trick or treat Night from Constitution boulevard to College Boulevard on Wednesday October 22, 2025 from 6:00pm to 8:00pm with a rain date of Wednesday October 29, 2025.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the Optimist Club to hold a Main St Trick or treat Night from Constitution boulevard to College Boulevard on Wednesday October 22, 2025 from 6:00pm to 8:00pm with a rain date of Wednesday October 29, 2025 and to waive any associated fees. The motion passed by unanimous vote.

The committee reviewed and discussed the proposed 2025 pool rates.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the proposed 2025 pool rates. The motion passed by unanimous vote.

The committee reviewed and discussed the annual support of \$3,000.00 to the Kutztown Dolphin Swim Team to assist with their coaches' salaries.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the annual support of \$3,000.00 to the Kutztown Dolphin Swim Team to assist with their coaches' salaries. The motion passed by unanimous vote.

The committee reviewed and discussed the request of the Kutztown Day Committee to have the Borough order 8 port o potties, 4 regular and 4 ADA, and to have the upper part of the park reserved, and to have the associated fees waived for Kutztown Day on August 3, 2025

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve having the Borough order 8 port o potties, 4 regular and 4 ADA, and to have the upper part of the park reserved, and to have the associated fees waived for Kutztown Day on August 3, 2025. The motion passed by unanimous vote.

Mr. Bailey gave an update on the public works building.

No action taken.

Mr. Bailey reviewed 2025 pricing for the pool chemicals

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve getting the pool chemicals from Buckman's Inc. for the 2025 season. The motion passed by unanimous vote.

Mr. Schmoyer discussed extending the Borough of Kutztown Employee free Season Tickets to also include those dependents over the age of 18 that are still in the care of the parents/caregivers.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve extending the Borough of Kutztown Employee free Season Tickets to also include those dependents over the age of 18 that are still in the care of the parents/caregivers. The motion passed by unanimous vote.

The discussion on the Kutztown Dolphin Swim Team to host a Swim Invitational Time Trial Qualifier was tabled.

Mr. Schmoyer asked the committee to ratify the placement of advertising to hire for seasonal Swimming Pool Lifeguards and Office Clerks.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to ratify the placement of advertising to hire for seasonal Swimming Pool Lifeguards and Office Clerks. The motion passed by unanimous vote.

OFF AGENDA

Mr. Bailey informed the committee that he was asking for approval to make some changes to the 2025 vegetation control program through Natural Lawn that will result in a better use of their service for the Borough.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the changes to the 2025 vegetation control program through Natural Lawn. The motion passed by unanimous vote.

Mr. Schmoyer discussed getting trees from the Foliage Farm before they go out of business.

The committee asked Mr. Schmoyer and Mr. Bailey coordinate with Todd Underwood and look into getting trees from the Foliage Farm if it will work with the park budget.

Mr. Schmoyer informed the committee that the Kutztown American Legion Baseball Association is requesting to host/sponsor a double-header Berks County High School Boys Baseball playoff game on the Timothy M. Breidegam Memorial Field on Thursday, May 8th, 2025 with times to be determined or any date determined necessary due to rescheduling.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the Kutztown American Legion Baseball Association to host/sponsor a double-header Berks County High School Boys Baseball playoff game on the Timothy M. Breidegam Memorial Field on Thursday, May 8th, 2025 with times to be determined or any date determined necessary due to rescheduling. The motion passed by unanimous vote.

Mr. Schlegel asked the committee if anyone thought of the Borough participating celebrating the 250th Birthday of our Country.

There was some discussion about incorporating a town celebration into the Kutztown Day celebration, but no action taken.

ADJOURNMENT

There being no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting adjourned at 8:35p.m.

cc: Kevin Snyder, Committee Chairman, Council President
Ed Seyler, Committee Member
Lisa Ladd Kidder, Committee Member
Fred Engelhardt, Councilman
Derek Mace, Councilman
George Kusterer, Councilman
Jim Schlegel, Mayor(hardcopy)
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Public Works Superintendent
Gabriel Khalife, Borough Manager
John Schmoyer, Seasonal Recreation Director (hardcopy)
Steve Diehl, Electric Superintendent
Troy Smith, Water Plant Manager

Mike Miller, Wastewater Plant Manager
P. Mike Clery, Chief of Police
Dave Horvath, Director of IT
Gina Wiand, Borough Secretary/Public Relations, and Marketing Director
Sharon Dalickas, Finance Director
Community Development Office
Environmental Advisory Commission (email)
Planning Commission (email)