

**BOROUGH OF KUTZTOWN  
PUBLIC WORKS COMMITTEE MEETING  
MINUTES OF May 5, 2026**

A regular meeting of the Public Works Committee was held on Tuesday, May 5, 2026 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:21 p.m. by Mr. Snyder, Chairman. Member's present were: Ed Seyler and Ms. Lisa Ladd-Kidder Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director and assistant Borough Manager; Mr. Brian Bailey, Public Works Superintendent; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. James Schlegel, Mayor, Mrs. Michelle Batz of Mt. Zion Lutheran Church; Mr. Owen Macfarlane and Mr. Andrew Macfarlane of Kutztown Scout Troop 101; Mr. Mike Misshshin of the Kutztown Foundry and Mr. Eric Boyer.

**APPROVAL OF MINUTES**

Committee members reviewed the April 7, 2026 minutes.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve April 7, 2026 minutes. The motion passed by unanimous vote.**

**ENGINEERING REVIEW**

Mr. Rogosky reviewed and discussed the 2026 paving and storm project noting that there is a pre-bid meeting on May 20, 2026 and that the bid opening is scheduled for June 1, 2026.

**No action taken.**

Mr. Rogosky reviewed and discussed the Keiter Ally storm project bids, noting that we are waiting on the precast concrete to be made for the project to start.

**No action taken.**

The committee reviewed and discussed payment No. 8 to Kinsley Construction in the amount of \$212,110.42 for the new building project.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve payment No. 7 to Kinsley Construction in the amount of \$212,110.42 for the new building project.**

**The motion passed by unanimous vote.**

**PUBLIC COMMENTS**

**No public comments.**

**OLD BUSINESS**

The committee reviewed and discussed the request of Mt. Zion Lutheran Church Youth Group to hang inspirational posters around town.

**The committee informed Mrs. Batz that she could ask business and residents if they were willing to post the signs on their property, but the church could not put them on Borough property.**

## **NEW BUSINESS**

The committee reviewed and discussed the request of the Kutztown Foundry to have the street sweeper clean their roads.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having the Borough street sweeper sweep the roads and parking lots twice a year at the foundry at a rate of \$75.00 an hour and that the foundry must properly dispose of the swept-up material themselves. The motion passed by unanimous vote.**

The committee reviewed and discussed the request of Owen Macfarlane to have the Borough help cover some of the cost of materials for the Saucony Trail Eagle Scout service project.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the Borough contributing up to \$1,000.00 to help cover some of the cost of materials for the Saucony Trail Eagle Scout service project. The motion passed by unanimous vote.**

The committee reviewed and discussed the quote to replace the HVAC system in the noc.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the having M&M Facility Services replace the noc HVAC system in the amount of \$18,500.00 provided that it is from a reputable dealer that will honor any warranty work in the future. The motion passed by unanimous vote.**

The committee reviewed and discussed the request of Kutztown Rocks to schedule two painting days in the train station, one day for people over 6 years old and one family day.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve two painting days in the train station, one day for over 6 years old and one family day provided there is nothing else scheduled in the train station on those days. The motion passed by unanimous vote.**

The committee reviewed and discussed the request of the Kutztown Community Library to use the bandshell on Thursday June 25, 2026 for their raptor show and to have the rental fee waived.

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the Kutztown Library to use the bandshell on Thursday June 25, 2026 for their raptor show and to waive the associated rental fee. The motion passed by unanimous vote.**

Mr. Schmoyer reviewed the 2026 pool staff list, and he recommends that the Borough hire them.

**A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve hiring the people on the 2026 pool staff list. The motion passed by unanimous vote.**

## **OFF AGENDA**

Mr. Snyder asked Mr. Rogosky to investigate the possibility of the Borough being able to update the Kutztown signs at the exits of the bypass to something that highlights Kutztown better, for example Historic Kutztown or Kutztown business district.

**Mr. Rogosky said that he will check with PennDot.**

Mr. Bailey informed the committee that the EAC would like to have Henry Leardi hired as the EAC intern for 2026.

**A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve hiring Henry Leardi as the EAC intern for 2026. The motion passed by unanimous vote.**

Mr. Bailey informed the committee that the Kutztown Community Library is asking if the public works department would be able to take over switching out the story boards in the park.

**Mayor Schlegel and Mr. Schmoyer volunteered to switch out the story boards in the park for 2026.**

Mr Bailey informed the committee that the diving board needs to be replaced at the pool and that he can get one through Mainline pools for \$2,426.13

**A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve purchasing a diving board for \$2,426.13 through Mainline Pools. The motion passed by unanimous vote.**

Mr. Bailey informed the committee that the front office wanted to know if they were allowed to charge the intown rate for a park pavilion rental for Borough employees regardless of where they lived.

**The committee said that the front office should charge the intown pavilion rental rate for Borough employees.**

## **ADJOURNMENT**

There being no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting adjourned at 8:30p.m.

cc: Kevin Snyder, Committee Chairman, Council President  
Ed Seyler, Committee Member  
Lisa Ladd Kidder, Committee Member  
Katharine Keegan, Councilwoman  
Derek Mace, Councilman  
George Kusterer, Councilman  
Jim Schlegel, Mayor(hardcopy)  
Joe Rogosky, P.E., Great Valley Consultants (email)  
Brian Bailey, Public Works Superintendent  
Gabriel Khalife, Borough Manager  
John Schmoyer, Seasonal Recreation Director (hardcopy)  
Steve Diehl, Electric Superintendent  
Troy Smith, Water Plant Manager  
Mike Miller, Wastewater Plant Manager  
P. Mike Clery, Chief of Police  
Dave Horvath, Director of IT  
Gina Wiand, Borough Secretary/Public Relations, and Marketing Director

Sharon Dalickas, Finance Director and assistant Borough Manager  
Community Development Office  
Environmental Advisory Commission (email)  
Planning Commission (email)