

**BOROUGH OF KUTZTOWN
PUBLIC WORKS COMMITTEE MEETING
MINUTES OF October 1, 2024**

A regular meeting of the Public Works Committee was held on Tuesday, October 1, 2024 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:34 p.m. by Mr. Kevin Snyder, Chairman. Member's present were: Ms. Lisa Ladd-Kidder and Mr. Ed Seyler. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Brian Bailey, Public Works Superintendent; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. John Schmoyer, Recreation Director and Mr. Ervin Cardoza.

APPROVAL OF MINUTES

Committee members reviewed the September 3, 2024 minutes.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the September 3, 2024 minutes. The motion passed by unanimous vote.

ENGINEERING REVIEW

Mr. Rogosky discussed the 2024 Paving Contract noting that H&K was planning to start work shortly and plan to be finished by the end of October.

No action taken.

Mr. Rogosky reviewed and discussed HRG's Letter of recommendation for payment application No.3 submitted by LB Construction Enterprises, Inc. in the amount of \$132,118.13 for the Multimodal Grant work.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve payment No.3 to LB Construction Enterprises, Inc. in the amount of \$132,118.13 for the Multimodal Grant work. The motion passed by unanimous vote.

Mr. Rogosky reviewed and discussed alternative work for the LSA Storm Grant.

The committee directed Mr. Rogosky to narrow the possible projects to Keiter Alley and Midway Alley and see if either of those will be allowed to be substituted for the grant work.

Mr. Bailey and Mr. Rogosky discussed adding to the paving patching list to repair Lambert Alley at Normal Avenue between the new ADA ramps that were installed for an estimated cost of \$24,959.36 from H&K.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve adding a paving patch to H&K work list at Lambert Alley at Normal Avenue for a cost of \$24,959.36. The motion passed by unanimous vote.

PUBLIC COMMENTS

Mr. Cardoza asked the committee about possibly adding a frisbee golf course at north park.

The committee told Mr. Cardoza that north park is a passive park, and it is in Maxatawny. Due to those factors Maxatawny would need to approve frisbee golf being added to north park before the Borough could make any decision.

OLD BUSINESS

No old business.

NEW BUSINESS

The committee reviewed and discussed the concerns Mrs. Rohrbach has concerning the multimodal grant.

The committee asked that Mr. Bailey contact her and ask her for the quote she got from her contractor to install sidewalk and an ADA ramp on her property as well as let her know that the committee will evaluate what can be done by the Borough to help possibly revolve her concerns.

Mr. Bailey informed the committee that the pickleball courts have been installed and that he is reaching out to the Rotary club to discuss finalizing wording to recognize their contribution.
No action taken.

Mr. Bailey reviewed quotes from Mainline Commercial Pools to close the pool for \$4,125.00 as well as replace chemical controllers and tanks for \$16,405.09.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve Mainline Commercial Pools closing the pool for \$4,125.00. The motion passed by unanimous vote.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve Mainline Commercial Pools replacing chemical controllers and tanks for \$16,405.09. The motion passed by unanimous vote.

Mr. Bailey informed the committee that Mr. Khalife, Mr. Diehl and himself will be meeting with ACELA weekly during October to go over options to improve the public works building.
No action taken.

Mr. Schmoyer reviewed the Lifeguard certification reimbursement for Tom Crouse.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the Lifeguard certification reimbursement for Tom Crouse for \$200.00. The motion passed by unanimous vote.

OFF AGENDA

Mr. Bailey reviewed quotes from Faust Property Services to take down trees at North Park, Main Street Park and the Sacony Trail. Mr. Bailey informed the committee that the quoted prices are the maximum we will have to pay. If Ben can get the work done faster than anticipated the price will be lower.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the quotes from Faust Property Services to take a tree down in the park by the bandshell for

\$4,000.00 and one tree by the playground for \$4,000.00 and the trees in phase one at North Park for \$10,000.00 for a grand total of \$18,000.00. The motion passed by unanimous vote.

ADJOURNMENT

There being no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting adjourned at 8:52p.m.

cc: Kevin Snyder, Committee Chairman, Council President
Ed Seyler, Committee Member
Lisa Ladd Kidder, Committee Member
Fred Engelhardt, Councilman
Derek Mace, Councilman
George Kusterer, Councilman
Jim Schlegel, Mayor(hardcopy)
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Public Works Superintendent
Gabriel Khalife, Borough Manager
John Schmoyer, Seasonal Recreation Director (hardcopy)
Steve Diehl, Electric Superintendent
Troy Smith, Water Plant Manager
Mike Miller, Wastewater Plant Manager
P. Mike Clery, Chief of Police
Dave Horvath, Director of IT
Mark Arnold, Telecommunications Director
Gina Wiand, Borough Secretary/Public Relations, and Marketing Director
Sharon Dalickas, Finance Director
Community Development Office
Environmental Advisory Commission (email)
Planning Commission (email)