

**BOROUGH OF KUTZTOWN
PUBLIC WORKS COMMITTEE MEETING
MINUTES OF October 7, 2025**

A regular meeting of the Public Works Committee was held on Tuesday, October 7, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:36 p.m. by Mr. Snyder, Chairman. Member's present were: Ed Seyler and Ms. Lisa Ladd-Kidder Also in attendance: Mr. Brian Bailey, Public Works Superintendent; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. James Schlegel, Mayor, Ms. Kim Davis of Friends Inc, Mr. Steve Reinert of AD Moyer and Mr. Eric Boyer.

APPROVAL OF MINUTES

Committee members reviewed the September 2, 2025 minutes.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the September 2, 2025 minutes. The motion passed by unanimous vote.

ENGINEERING REVIEW

Mr. Rogosky reviewed payment application No.3 and recommends the Borough pays \$38,504.76 to CMS for work completed from the 2025 paving project.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve payment No.3 in the amount of \$38,504.76 to CMS for work completed from the 2025 paving project. The motion passed by unanimous vote.

Mr. Rogosky reviewed and discuss potential 2026 storm and roadwork locations.

The committee asked that Mr. Rogosky work up some cost estimates for the next committee meeting.

Mr. Rogosky updated the committee on Keiter Alley LSA Storm Grant project.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to authorize advertising the project bid. The motion passed by unanimous vote.

PUBLIC COMMENTS

No public comments.

OLD BUSINESS

No old business.

NEW BUSINESS

The committee tabled the request of Ms. Sanderson-Jobe to use the bandshell on Sunday December 14, 2025 for a wedding reception.

The committee reviewed and discussed the request of Friend Inc. to rent the brick pavilion for their second annual dog walk in the park.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve Friend Inc. to rent the brick pavilion for their second annual dog walk in the park On Sunday May 17, 2026. The motion passed by unanimous vote.

The committee reviewed and discussed the request of Steve Reinert to close Willow Street from Industrial Alley to Normal Avenue for a classic car show on Sunday May 17, 2026 to raise money for the Special Olympics.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve closing Willow Street from Industrial Alley to Normal Avenue for a classic car show on Sunday May 17, 2026 provided that PennDot approves as well. The motion passed by unanimous vote.

The committee reviewed and discussed the request of the KYAA to replace the clubhouse roof at the park and to have the Borough help with the cost and provide trash removal.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the KYAA to replace the clubhouse roof at the park and to have the Borough share the cost, with the Borough portion to not exceed \$1,500.00, and provide trash removal. The motion passed by unanimous vote.

The committee reviewed and discussed the proposal from Barry Isett and Acela to do inspections on the new municipal building complex.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve entering into an agreement with Acela to perform contraction management service, option 2, \$217,422.40 as outlined in their proposal. The motion passed by unanimous vote. The committee also noted that we need to have qualified inspectors doing the work.

The committee reviewed and discussed the list of subcontractors for the new municipal building complex.

The committee noted that we need to have certified contractors working on the building.

The committee reviewed and discussed the 2026 Waste Disposal Agreement

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to enter into the 2026 Waste Disposal Agreement with the DCSWA. The motion passed by unanimous vote.

Mr. Bailey discussed the need to get more recycling bins and said that he was looking into the possibility of using a grant to get the bins.

No action taken.

Mr. Bailey discussed the possibility of extending the pool agreement with Topton.
The committee asked Mr. Bailey to look into extending the agreement with Topton for three years.

OFF AGENDA

Mr. Bailey reviewed the request from Kutztown Elementary Kindergarten to have the rental fee for the Ceres pavilion on Friday October 10, 2025.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having the rental fee for the Ceres pavilion waived for Kutztown Elementary Kindergarten on Friday October 10, 2025. The motion passed by unanimous vote.

ADJOURNMENT

There being no further business to discuss, a motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting adjourned at 8:16p.m.

cc: Kevin Snyder, Committee Chairman, Council President
Ed Seyler, Committee Member
Lisa Ladd Kidder, Committee Member
Fred Engelhardt, Councilman
Derek Mace, Councilman
George Kusterer, Councilman
Jim Schlegel, Mayor(hardcopy)
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Public Works Superintendent
Gabriel Khalife, Borough Manager
John Schmoyer, Seasonal Recreation Director (hardcopy)
Steve Diehl, Electric Superintendent
Troy Smith, Water Plant Manager
Mike Miller, Wastewater Plant Manager
P. Mike Clery, Chief of Police
Dave Horvath, Director of IT
Gina Wiand, Borough Secretary/Public Relations, and Marketing Director
Sharon Dalickas, Finance Director and assistant Borough Manager
Community Development Office
Environmental Advisory Commission (email)
Planning Commission (email)