

**BOROUGH OF KUTZTOWN
PUBLIC WORKS COMMITTEE MEETING
MINUTES OF September 5, 2023**

A regular meeting of the Public Works Committee was held on Tuesday, September 5, 2023 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Kevin Snyder, Chairman. Member's present were: Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Brian Bailey, Public Works Superintendent; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. Johnathan Quirer, Mrs. Shena Hesselbein, Ms. Allison Fuller and Ms. Sandy Green of the Kutztown Community Partnership.

APPROVAL OF MINUTES

Committee members reviewed the August 1, 2023 minutes.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Syler to approve the August 1, 2023 minutes as written. The motion passed by unanimous vote.

ENGINEERING REVIEW

Mr. Rogosky discussed the 2023 Paving and Storm Sewer Improvement Project and noted that the park parking lot was scheduled for this week and that the chip and seal in carriage point will happen in September and October.

No action taken.

Mr. Rogosky informed the committee that CMS has scheduled the Main Street storm line replacement for later in September and finishing in October.

No action taken.

Mr. Rogosky stated that the PennDot Rail Freight Program Grant deadline has passed. He also noted that the grant seems to be more for freight rail line repairs versus using it for lights and controls. Mr. Rogosky recommended that if the KTA wants to do line repairs that they try to apply for this grant the next time it is offered. If the KTA decides to apply for this grant when offered the Borough will need to provide some information and possibly have someone use their Keystone login to apply for the grant.

The committee asked Mr. Bailey to send this information to the KTA.

PUBLIC COMMENTS

No public comments.

OLD BUSINESS

No public comments.

NEW BUSINESS

The Committee reviewed and discussed the request of the KCP to reschedule their Dinner on Main event for Saturday October 7, 2023 from 6:00pm to 10:00pm.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Syler to approve the Dinner on Main event for Saturday October 7, 2023, from 6:00pm to 10:00pm and waive the associated fees. The motion passed by unanimous vote.

The Committee reviewed and discussed the request of the Berks County Solid Waste Authority to be a sponsor for the County recycling program.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Syler to approve the yearly donation from the Borough to the Berks County Solid Waste Authority to be a sponsor for the County recycling program. The motion passed by unanimous vote.

Mr. Bailey informed the committee that the shoe building and the public works building roof leaks are getting worse. Mr. Bailey told the committee that Mr. Diehl and himself had a meeting with Chris Paff about the possibility of a pole building for storage being built near the water plant. Mr. Paff stated that if the Borough's watershed plan didn't interfere that a building should be able to be placed on the property.

No action taken.

The Committee reviewed and discussed the request of the Buccaneer Band Alumni us the scooter building for a rehearsal on Friday September 8, 2023 and waive the rental fee in conjunction with their 2023 concert series appearance.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Syler to approve the Buccaneer Band Alumni us the scooter building for a rehearsal on Friday September 8, 2023 and waive the rental fee in conjunction with their 2023 concert series appearance. The motion passed by unanimous vote.

OFF AGENDA

Mr. Bailey noted that the Kutztown area School District requested that Normal Avenue from Bieber Alley to Industrial Avenue be posted no parking on both sides of the road on September 19, 2023 for the Wall that Heals procession so the student can watch as the wall goes by. Mr. Bailey also stated that Chief Cleary as well as himself are in favor of posting no parking on Normal Avenue for the school district.

The committee directed Mr. Bailey to coordinate with the police and post the no parking signs on Normal Avenue as the KASD requested.

Mr. Bailey informed the committee that the landfill contract is being negotiated for 2024 and that Mr. Khalife is anticipating a 10% increase to the refuse rates.

No action taken.

Mr. Bailey informed the committee that he has been dealing with a complaint by a resident about the public works department blowing grass onto private property and that he hopes to have the issue resolved shortly.

No action taken.

ADJOURNMENT

There being no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Mr. Snyder to adjourn the meeting. The motion carried and the meeting adjourned at 8:12p.m.

cc: Kevin Snyder, Committee Chairman, Council President
Ed Seyler, Committee Member
Lisa Ladd Kidder, Committee Member
Fred Engelhardt, Councilman
Derek Mace, Councilman
George Kusterer, Councilman
Jim Schlegel, Mayor(hardcopy)
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Public Works Superintendent
Gabriel Khalife, Borough Manager
John Schmoyer, Seasonal Recreation Director (hardcopy)
Steve Diehl, Electric Superintendent
Troy Smith, Water Plant Manager
Mike Miller, Wastewater Plant Manager
P. Mike Clery, Chief of Police
Dave Horvath, Director of IT
Mark Arnold, Telecommunications Director
Gina Wiand, Borough Secretary/Public Relations, and Marketing Director
Sharon Dalickas, Finance Director
Community Development Office
Environmental Advisory Commission (email)
Planning Commission (email)