

**BOROUGH OF KUTZTOWN
PUBLIC WORKS COMMITTEE MEETING
MINUTES OF September 2, 2025**

A regular meeting of the Public Works Committee was held on Tuesday, September 2, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Snyder, Chairman. Member's present were: Ed Seyler and Ms. Lisa Ladd-Kidder Also in attendance: Mr. Brian Bailey, Public Works Superintendent; Mr. Joe Rogosky, P.E. of Great Valley Consultants; Mr. John Schmoyer, Recreation Director; Mr. James Schlegel, Mayor. and Ms. Londa Kolbek.

APPROVAL OF MINUTES

Committee members reviewed the August 5, 2025 minutes.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Snyder to approve the August 5, 2025 minutes. The motion passed by unanimous vote.

ENGINEERING REVIEW

Mr. Rogosky reviewed the 2025 paving project noting that has been completed. Mr Rogosky said that we received payment application No.2 and he recommends the Borough pays \$137,979.93

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Snyder to approve payment No.2 in the amount of \$137,979.93 to CMS for work completed from the 2025 paving project. The motion passed by unanimous vote.

Mr. Rogosky noted that he and Mr. Bailey will be meeting on site to work on finalizing the design for the Keiter Alley LSA Storm Grant project.

No action taken.

PUBLIC COMMENTS

No public comments.

OLD BUSINESS

The committee reviewed and discussed the request of adding fencing to the park.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve having Mr. Bailey and Mr. Schmoyer work on getting new quotes to add fencing to the playground. The motion passed by unanimous vote.

NEW BUSINESS

The committee reviewed and discussed the request of Kutztown Cub Pack 101 to use the multipurpose and babe ruth fields on Saturday September 13, 2025 with a rain date of Sunday September 14, 2025 for their annual rocket rodeo.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve Kutztown Cub Pack 101 using the multipurpose and babe ruth fields on Saturday September 13, 2025 with a rain date of Sunday September 14, 2025 for their annual rocket rodeo provided they

provide insurance naming the Borough as additionally insured. The motion passed by unanimous vote.

The committee reviewed and discussed the request of the EAC to have an insect collection and study done at north park on Friday September 6, 2025 or Friday September 12, 2025

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the EAC having an insect collection and study done at north park on Friday September 6, 2025 or Friday September 12, 2025. The motion passed by unanimous vote.

The committee reviewed and discussed the request of the Kutztown Soccer Club to use the little league, babe ruth, softball and the senior fields and lights for their season in late October and early November.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the Kutztown Soccer Club to use the little league, babe ruth, softball and the senior fields and lights for their season in late October and early November. The motion passed by unanimous vote.

The committee reviewed and discussed the Borough's trick or treat night date and time.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve having the Borough's trick or treat night be on Friday October 31, 2025 from 6:00pm till 8:00pm. The motion passed by unanimous vote.

Mr. Bailey discussed the potential use of port o potties in the park over winter.

A motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve having two port a potties in the park over winter with one being by the new bathrooms and one by the tennis courts. The motion passed by unanimous vote.

Mr. Bailey reviewed the proposed 2026 refuse and recycling schedule.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the 2026 refuse and recycling schedule. The motion passed by unanimous vote.

Mr. Bailey reviewed the proposed 2026 electronic recycling event dates.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve the 2026 electronic recycling dates. The motion passed by unanimous vote.

Mr Schmoyer reviewed the final report from the 2025 concert series

No action taken.

Mr Schmoyer discussed the potential of a winter Christmas concert in the park.

The committee asked him to look into the possibility of doing this at the Historical Society.

OFF AGENDA

Mr. Bailey reviewed the request from Kutztown Scout Troop 101 to place a box in Borough Hall for retired American Flags.

A motion was made by Mr. Seyler and seconded by Ms. Ladd-Kidder to approve Kutztown Scout Troop 101 placing a box in Borough Hall for retired American Flags. The motion passed by unanimous vote.

Mr. Bailey reviewed the status of the new public works building.

No action taken.

ADJOURNMENT

There being no further business to discuss, a motion was made by Ms. Ladd-Kidder and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting adjourned at 8:16p.m.

cc: Kevin Snyder, Committee Chairman, Council President
Ed Seyler, Committee Member
Lisa Ladd Kidder, Committee Member
Fred Engelhardt, Councilman
Derek Mace, Councilman
George Kusterer, Councilman
Jim Schlegel, Mayor(hardcopy)
Joe Rogosky, P.E., Great Valley Consultants (email)
Brian Bailey, Public Works Superintendent
Gabriel Khalife, Borough Manager
John Schmoyer, Seasonal Recreation Director (hardcopy)
Steve Diehl, Electric Superintendent
Troy Smith, Water Plant Manager
Mike Miller, Wastewater Plant Manager
P. Mike Clery, Chief of Police
Dave Horvath, Director of IT
Gina Wiand, Borough Secretary/Public Relations, and Marketing Director
Sharon Dalickas, Finance Director and assistant Borough Manager
Community Development Office
Environmental Advisory Commission (email)
Planning Commission (email)