BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF APRIL 13, 2022

A regular meeting of the Water/Wastewater Committee was held on Wednesday, April 13, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:47 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Sewer Plant Manager; Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Scott Sweigart, C2C Design Group.

APPROVAL OF MINUTES
The March 9, 2022 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the March 9, 2022 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
Gallons pumped for March 2022 – 22,276,000
Daily average pumped March 2022 – 718,581
Precipitation for March 2022 – 3.8"

Discuss MTMA Water Line Ownership as Indicated in Engineer’s Letter
Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to retain current water lines and accept ownership of the water main located on Kutztown Road, south of the water meter pit, and future extensions to the current water system.

Allocation of 8 EDU’s of Water – St. Luke's Development Site
Mr. Khalife noted to the Committee that he explained to KMA members, during their April meeting, that Borough Council took action to approve 8 EDU’s of water be transferred to KMA to be allocated for the St. Luke’s medical site project on Kutztown Road.

Will Serve Request for Motus Equities and Do Not Disclose Agreement
Mr. Scott Sweigart spoke further on the projects which will require 900 gpd of water, approximately 5 EDUs, for each project located on the west and east side of Ivy League Drive at Kutztown Road. Committee members discussed at length serving these projects, located in Maxatawny Township. Motion by Dr. Mace and seconded by Ms.
Ladd-Kidder to recommend Borough Council take action to approve a total of 1,800 gpd of water to be given to KMA, to serve two projects, one planned for the east corner, and one planned for the west corner, of Ivy League Drive and Kutztown Road, with 900 gpd being assigned to each project. The motion passed by unanimous vote.

**Will Serve Request for Estes Trucking (Behind Airport Diner/Medevac Site)**
Committee members discussed the current water usage of the trailer park and the fact that Estes Trucking will be taking over the property. Water is currently served to the property. Estes request to use 2,000 gpd of water required no action as the trailer park is currently using 5,000 to 6,333 gpd. The Borough will continue to serve that property at the current EDU capacity.

**Discuss Purchase of Hach COAG/PREOX Module for Plant (Capital Budgeted)**
Mr. Smith stated the module will cost $26,251.40 and was planned as a purchase in the current budget for 2022 and is considered maintenance at the plant. He noted the module will save on future chemical purchases.

**Update CFA Grant Application**
Mr. Smith explained that HRG submitted the grant application; however, there is a large amount of competition for the grant money.

**Update Peach Street Bridge Project**
Mr. Smith explain that the County has agreed to pay for the relocation of the affected water line associated with the bridge replacement project. HRG is in the design stage of the water line relocation. Mr. Smith also noted he had received a request from a potential contractor for the project asking to use a nearby hydrant for water for the project. The hydrant would be metered and the contractor would be required to pay for the water usage. Members requested Mr. Smith keep them updated once the project is started.

**Updated Tank #1 Rehab**
Mr. Smith noted tank 1 has been washed, treated with an antifungal and painted.

**Discuss West Main Street Water Leak/Rehabilitation Work**
Due to the recent accident on W. Main Street, involving a tractor trailer striking a fire hydrant, West Main Street will need to be repaved from Greenwich Street to almost Constitution Ave. Mr. Smith asked the Committee if the 8" water line should be replaced while the road is opened. The Committee directed Mr. Smith to investigate pricing and availability of materials.

**Increase Water Meter Reading Fee Billed to MTMA of $100/Month to $150.00/Month for 65 Sites (for MTMA to calculate their respective sewer charges.)**
Mr. Khalife explained the fee is invoiced to MTMA for the Borough calculating, and then transmitting to them, 65 water readings. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to approve an increase of the water meter reading fee, from $100.00 per month to $150.00 per month, invoiced to
MTMA, for the calculation of their 65 respective sewer charges. The motion passed by unanimous vote.

**Off Agenda Items**
Ms. Ladd-Kidder requested an additional Committee meeting to discuss her report/letter regarding PCEs as well as the sewer planning module for Duke’s warehouse project. Possible meeting dates will be emailed to members to check their availability.

**WASTEWATER UTILITIES**
Sewer report:
- Influent flow for March 2022 – 33,456,000
- Effluent flow for March 2022 – 34,586,000
- Daily Average Influent Flow March 2022 – 1,176,000
- Melted precipitation March 2022 – 4.0”

**Reminder of I&I Work on Greenwich St. that will Take Place the End of April**
This work will start the week of April 18, 2022.

**Review Engineer’s Proposals for the Sludge Storage Tank (on SharePoint)**
Mr. Burkert explained the cost of each proposal as outlined in the engineer’s report. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to proceed with “Alternative 1 – SST Rehabilitation” as listed in the HRG Engineer’s Report. The motion passed by unanimous vote.

Mr. Burkert further explained the recommendation to redirect the CFA Grant funds from the Sludge Press Project to the Sludge Storage Tank Project. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to approve HRG submit a request to redirect the CFA Grant funds of $100,000.00 from the Sludge Press Project to the Sludge Storage Tank Project. The motion passed by unanimous vote.

**Review DEP’s Comment Letter on Ch. 94 Report Regarding Highland Ave. Pump Station**
Mr. Burkert noted he received the approval letter from DEP with one comment, stating if the I&I issues at the Highland Avenue Pump Station are not corrected prior to the submission of the 2022 Chapter 94 Report (February 2023), the Borough will need to submit a corrective action plan with the February 2023 submission.

**Update on DEP’s Comments for H2O2 Algae Prevention**
Mr. Burkert explained the second pilot study has been denied because the test kit is picking up an outlier which is skewing the results. Once he investigates and finds the outlier, he will look into the possibility of a second pilot study.

**Update on UGI Line Replacement Project on Noble & Sander Alley**
Mr. Burkert expressed his concerns about sewer lateral damage due to compaction during the project, and also long-term damage which may not appear until further in the
future. He did note that he also expressed his concerns to UGI at a recent meeting, which included Mr. Mendinsky, HRG.

**Discuss Proposed Sewer Ordinance Changes  (Saved to SharePoint)**
Due to the lateness of the meeting Mr. Burkert deferred discussion on this topic until the special Water/Wastewater meeting. He requested members submit their questions and feedback prior to that meeting.

**Off Agenda Items**
Mr. Burkert noted as an FYI that he needed to purchase a dissolved oxygen probe, with a cost of $2,000.00, due to failure of the existing probe.

**ADJOURNMENT**
There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 9:55 p.m.