

**BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF APRIL 10, 2024**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, April 10, 2024 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager, Mr. Jim Schlegel, Mayor; Ms. Jill Remick, Recording Secretary. Public Attendance: None.

APPROVAL OF MINUTES

The March 13, 2024 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the March 13, 2024 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

There were no public comments.

WATER UTILITIES

Water report:

Gallons pumped for March 2024 – 19,309,000

Daily average pumped March 2024 – 622,871

Precipitation for March 2024 – 5.3”

Will-Serve Request for Judd Builders – 62 SFD Homes in Active Adult Community on Sharadin Road

Mr. Khalife stated this project has been pulled.

Tracer Study Update

Mr. Smith noted the permit has been received from DEP.

Discuss Replacing SC4500 Controller

Mr. Smith stated this piece of equipment, which is 15 years old, needs to be replaced. The controller is used for various testing, like turbidity, pH and temperature. Committee members directed Mr. Smith to move forward with purchasing a replacement.

GP-5 Permit Closeout Associated with the Peach Street Bridge

The water main has been completed and currently on-line.

FYI – The Water Department has been awarded its 12th consecutive AWOP award. Committee members directed Mr. Smith to forward information to Mrs. Wiand so it can be noted on the Borough Council agenda.

Off Agenda Items

Mr. Smith noted he attended the preconstruction meeting for the Wentz Street Project. The construction will start mid-May with a target completion date of mid-June, prior to the start of the Folk Festival.

Mr. Smith stated the updated ordinance regarding installation of meter pits for all new construction has been reviewed by Mr. Mooney. Motion of Ms. Ladd-Kidder and seconded by Dr. Mace to forward the ordinance to Borough Council for approval and advertisement.

WASTEWATER UTILITIES

Sewer report:

Influent flow for March 2024 – 54,092,400

Effluent flow for March 2024 – 51,032,300

Daily Average Influent Flow March 2024 – 1,744,916

Melted precipitation March 2024 – 5.4”

Discuss New Moisture Trap for Sludge Storage Tank

Mr. Miller stated this piece of equipment is 14 years old and is in need of replacement. He noted that he received two quotes but will try to obtain more.

Discuss Certification to Sewage Facilities Planning Exemption Application Mailer for Villas of Maxatawny as Attached to the Sewer Authority Plan Set

Committee members recommended sending this to HRG for review and then discussion at the May 2024 Water/Wastewater meeting.

Off Agenda Items

There were no off agenda items.

TOPICS REQUESTED BY MS. LADD-KIDDER

-Evaluation of the Saucony Creek Watershed

Ms. Ladd-Kidder distributed her recommendation letter for member review. The Committee inquired on the cost of the study. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to forward the letter to Borough Council for review and direct Mr. Khalife to forward the request to SSM to inquire on their ability to conduct a study and the cost of a study. The motion carried by unanimous vote.

-Comment Letter to DEP - Sale of Topton Toxic Properties

Committee members reviewed and briefly discussed the comment letter. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to forward the letter to Borough Council for review and approval to send the letter to DEP on behalf of the Borough of Kutztown. The motion carried by unanimous vote.

ADJOURNMENT

There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:00 p.m.