

**BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF APRIL 8, 2026**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, April 8, 2026 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace, and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Asst. Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager; and Ms. Jill Remick, Recording Secretary. Public Attendance: None.

APPROVAL OF MINUTES

The March 11, 2026 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the March 11, 2026 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

None

WATER UTILITIES

Water report:

Gallons pumped for March 2026 – 24,996,000

Daily average pumped March 2026 – 806,323

Precipitation for March 2026 – 5.7”

Will Serve Request for Additional EDUs for 15250 Kutztown Road (Previously the Dance Studio near Weis)

KMA is requesting 2 additional EDUs of water and 2 additional EDUs of sewer to service this project. The Borough of Kutztown is currently serving this property with 1 EDU of water and 1 EDU of sewer. The owner is proposing to renovate the building into apartments. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to recommend Borough Council take action to approve the allotment of 2 EDUs of water and 2 EDUs of sewer to be released to KMA to serve 15250 Kutztown Road, and to be reserved for the period of one year from the date of KMA's issued invoice, unless the EDUs have been reserved by full payment. The motion passed by unanimous vote.

Correction to EDU Request Amount for 15065 Kutztown Road (Proposed Aldi, Tractor Supply, Chipotle etc.)

Mr. Khalife explained an update on water EDUs for the 15065 Kutztown Road commercial project that the previously approved 35 EDUs of water will be handled per the following: the allotment of 25 EDUs of water will be released to KMA to serve the 15065 Kutztown Road commercial project, to be reserved for the period of one year

from the date of KMA's issued invoice, unless the EDUs have been reserved by full payment, and the remaining 10 EDUs of water will be reserved for two years from the date of the KMA issued invoice, unless the EDUs have been reserved by full payment. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to approve the updated EDU allotment as explained by Mr. Khalife. The motion passed by unanimous vote.

Leak Update and PCS Calculation Error

Mr. Smith and Mr. Remick explained two issues that were recently discovered where customers were under-billed for water and sewer. Committee members questioned if the Borough has documentation for back billing and recommended perhaps creating a business/residential parameter for back billing. The committee requested a calculation of the water loss for the commercial properties.

Mr. Smith explained Dave Bonkovich was able to locate seven underground leaks and noted the Borough will see a considerable drop in gallons of unaccounted for water.

Update on Predictive Modeling Program

Mr. Smith stated that Predictive Modeling is now an accepted practice to aid in identification for the lead and copper project. Letters will be sent and work will begin next week. With predictive modeling the Borough will only need to dig 116 locations instead of 809.

Off Agenda Items

Committee members discussed the Will Serve Request for University Place at Harman Road for 100 units in this proposed townhouse development. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to approve the allotment of 100 EDUs of water to be released to KMA to serve the University Park project, and to be reserved for the period of one year from the date of KMA's issued invoice, unless the EDUs have been reserved by full payment. The motion passed by unanimous vote.

Mr. Smith stated he is hoping to start the West Main Street project the end of May or beginning of June.

Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to approve a \$200.00 donation to KUSSI-Geophysics Society of Kutztown University for water line location work. The motion passed by unanimous vote.

WASTEWATER UTILITIES

Sewer report:

Influent flow for March 2026 – 51,825,000

Effluent flow for March 2026 – 48,754,500

Daily Average Influent Flow March 2026 – 1,671,774

Melted precipitation March 2026 – 5.7"

Refund Rudy Erb \$202.20 for Plumbing Expense Due to Broken Lateral in Street

Mr. Miller explained the broken lateral at this location. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to approve the reimbursement of \$202.20 to Rudy Erb. The motion passed by unanimous vote.

Quote for Actuator Repairs on Intermediate Tank

The Committee recommended the actuator repairs move forward with a maintenance budget cost of approximately \$5,360.00.

Chapter 94 has been Submitted to DEP

Mr. Miller noted the Chapter 94 report has been submitted to DEP.

Off Agenda Items

Mr. Miller explained the cost of \$26,000.00 to fix the chain and collector while the original estimate was \$22,000.00.

Mr. Miller reported the Sludge Press project is moving forward.

ADJOURNMENT

There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:30 p.m.