BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF AUGUST 12, 2020

A regular meeting of the Water/Wastewater Committee was held on August 12, 2020 via a zoom meeting.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manger; Mr. Jarrad Burkert, Wastewater Plant Manager and Ms. Jill Remick, Recording Secretary. KMA Committee members in attendance: Mr. Walter Hess, Mrs. Shelia Fulton and Mr. Don Sechler. Public Attendance: Ms. Lisa Ladd-Kidder, Mr. Warren Shaub, Mr. Nathan Lewis and Ms. Phila Back. Mr. Nick Rakowski, Mr. Greg Davis and Mr. Jim Bannon were in attendance representing the Duke Realty Project.

APPROVAL OF MINUTES
The June 10, 2020 meeting minutes were reviewed by members. Motion by Dr. Mace and seconded by Mr. Seyler to approve the June 10, 2020 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
Ms. Ladd-Kidder opened Public Comments by thanking the Borough Departments for their work during the recent flooding. Ms. Ladd-Kidder also had several questions regarding NESL and how their water samples are obtained as well as if anyone monitors the quantity of water that is discharged at the outfall pipe into the Saucony Creek. Ms. Ladd-Kidder noted she has contacted DEP with those questions but to date she has not received a reply.

WATER UTILITIES
Water report:
Gallons pumped for July 2020 – 15,359,000
Daily average pumped July 2020 – 495,451
Precipitation for July 2020 – 5.1”

Request by KMA to provide 84,000 gallons per day to Maxatawny Logistics Park
Mr. Greg Davis representing Duke Realty explained the requested 84,000 gpd is a standard set by DEP which allocates 35 gpd per employee. Ms. Ladd-kidder read a statement expressing her concerns with supplying water to the project and requested the Borough do some additional fact checking on the long term effects of supplying water to project as well as the effects regarding the wetland areas. Ms. Phila Back
also read a statement expressing her concerns. Mr. Nathan Lewis questioned if the financial benefit of the water revenue is enough justification for the Borough to supply water to the project, or are the various concerns raised more important. Mr. Hess noted that is it one of KMA’s tasks to evaluate selling water and sewer outside of the Borough limits. There was no motion from the Water/Wastewater Committee to approve providing 84,000 gpd to KMA.

**Resolution to Sell Car #130 on Municibid**
It was noted that car #130 is an old dark blue police vehicle which has been driven by the Water Department Manager. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council advertise and sell car #130 on Municibid. The motion passed by unanimous vote.

**AMI Update**
Mr. Khalife and Ms. Remick explained that PMI and Eaton will be returning to the Borough in September to revisit addresses, which are still not reading into the Yukon system, as well as visit addresses as a precaution to double check the crimping lines. This will all be done at no cost to the Borough.

**Off Agenda Items**
Mr. Burkert explained that Mr. Smith obtained quotes for a new alarm system at the Water Treatment Plant. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council take action to approve TWG Security replace the current security system at the Water Treatment Plant, for a cost of $4,896.95. The motion passed by unanimous vote.

**WASTEWATER UTILITIES**
Sewer report:
Influent flow for July 2020 – 25,790,000
Effluent flow for July 2020 – 26,073,000
Daily average influent flow July 2020 – 831,935
Melted precipitation July 2020 – 6.1”

**Review Briar Cliff/College Gardens Projects**
Mr. Burkert explained he recently attended a meeting with the engineer and reviewed the pump station/control panel work. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council take action to approve Mr. Rehab, LLC to complete the CIPP (cured-in-place pipe) and I&I work in the areas of Briar Cliff and College Garden Drive in the amount of $158,407.50. The motion passed by unanimous vote.

**Update on Borough Ordinance Amendments**
Mr. Burkert noted he just recently received the information which he will review and have available for the next Water/Wastewater meeting.
Discuss Financials for WWTP Projects for Remainder of 2020
Mr. Burkert explained the original scope of work has changed and he needs to replace valve actuators at the Sewer Treatment Plant. Once the financial numbers are available he will review the project with the Committee.

Update on Generator Main Board Replacement, Roof Top AC Unit, Bio-Tower Transmitter Failure, Primary Tank Valve Replacement, and ESD Piping Issues
Mr. Burkert reviewed various unforeseen issues that came up over the last month and explained most of the work was completed in house; however, the parts and equipment needed to be purchased.

Update on 426 W. Main St.
Mr. Burkert explained a sink hole developed around the sewer line at this address on the property owner’s side, which has been corrected. Mr. Burkert wanted to make Committee members aware that he believes as properties age the Borough will see more of these issues.

Update on Impacts from Storms and I&I Research
Mr. Burkert noted that a tree brought down a portion of fence and the plant lost a sampler due to internal flooding. Mr. Burkert will have updated I&I data at the September meeting.

Final North Campus Sanitary Grease Investigation
Mr. Burkert briefly reviewed the report that was made available to Committee members. Mr. Burkert noted he would continue to follow up with Kutztown University on outstanding items and kitchen practices.

Sewer Credit Request for 42 S. Maple St.
Committee members reviewed and discussed the sewer credit request for 42 S. Maple Street. No motion was made.

Sewer Credit Request for 205 James St.
Committee members reviewed the sewer credit request for 205 James Street. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council approve the sewer credit request for 205 James Alley, in the amount of $221.37. The motion passed by unanimous vote.

Off Agenda Items
There were no off agenda items.

ADJOURNMENT
There being no further business to discuss, motion by Dr. Mace and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 9:10 p.m.
cc: W/WW Committee
    Gabriel Khalife, Borough Manager
    Troy Smith, Water Plant Manager
    Jarrad Burkert, Wastewater Plant Manager
    Jim Schlegel, Mayor