BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF AUGUST 11, 2021

A regular meeting of the Water/Wastewater Committee was held on Wednesday, August 11, 2021 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Ms. Lisa Ladd-Kidder, and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Sewer Plant Manager; Mr. James Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: None.

APPROVAL OF MINUTES
The July 14, 2021 meeting minutes were reviewed by members. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to approve the July 14, 2021 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
None

WATER UTILITIES
Water report:
Gallons pumped for July 2021 – 19,438,000
Daily average pumped July 2021 – 647,933
Precipitation for July – 3.5”

Discuss Tank Inspection Reports
Mr. Smith noted that he placed the four tank inspection reports on the Google Drive for review and noted the major recommendations made by Pittsburg Tank & Tower group. Committee members discussed the recommendation to remove the sediment in the tanks and the recommendation to sandblast/paint the inside of the tanks and pressure wash the outside. Mr. Smith explained he will place these maintenance/repair items on his budget to be completed within five years. Some recommended items contained in the report can be completed in-house and some items are currently in place. Mr. Smith would like HRG to review the reports and prioritize the recommended items.

11th AWOP Award Received
Mr. Smith noted this is the 11th time the Water Plant has received the Area Wide Optimization Program Award, explaining that AWOP is a national filter plant optimization effort among numerous states, the EPA, and the Association of State Drinking Water Administrators. He noted the award recognizes the outstanding efforts made towards
optimizing filter plant turbidity performance. The Borough will be sending a representative to receive the award.

**Filter Inspections**
Mr. Smith stated the inspections went well.

**Uninterrupted System**
Mr. Smith explained a plan was needed for the Federal Government. HRG worked with Mr. Smith to develop a plan which was submitted for review. Mr. Smith noted he received feedback from the report and the Borough did not receive any deficiencies.

**Off Agenda Items**
Mr. Smith noted the Water Department repaired a water main leak on South Whiteoak Street in front of the Historical Society.

Mr. Smith stated HRG will provide two additional estimates for the Wentz Street issue, and he will increase the Seaquest dosing for a two week period as a trial to try to achieve additional results.

Ms. Ladd-Kidder inquired on the status of the engineer’s Comprehensive Study. Mr. Smith explained the study never moved forward due to lack of funding. Mr. Seyler asked if HRG could provide an estimate on the basic parameters of the study.

**WASTEWATER UTILITIES**
Sewer report:
Influent flow for July 2021 – 22,833,000
Effluent flow for July 2021 – 20,737,000
Daily Average Influent Flow July 2021 – 737,000
Melted precipitation July 2021 – 3.3”

**Update on College Garden/Briar Cliff Pump Station Projects**
The projects are scheduled to start-up on August 17th. The work is being coordinated with the Electric Dept. and the Telecom Dept.

**Update on Primary Tank Work**
Descco started this work the week of August 2nd.

**Update on Sludge Press**
Mr. Burkert explained he needs to calculate the Borough’s sludge production and acquire additional estimates using current day pricing.

**Review Algae Pilot Study**
Mr. Burkert stated there has been an increase in the amount of algae in the Borough’s clarifiers. He further explained that during the DEP inspection, DEP inquired if the Borough is taking part in an algae remediation program, which Mr. Burkert noted the Borough is in the process of starting.
Discuss Grease Issues at Briar Cliff
Mr. Burkert explained he has seen significant grease issues at the Briar Cliff Pump Station. Mr. Burkert is looking to provide educational information to the owners and notify them of the costs involved with pumping the grease, as well as discussing the application of a de-greaser at the pump station.

Discuss Rag Issues at Hilltop Pump Station
Mr. Burkert noted his department has discovered a large quantity of rags when pumping out the Hilltop Pump Station, which he is unsure of where the rags are coming from.

Discuss Borough Property at Hilltop Pump Station
Due to houses being built surrounding the Borough’s property at the Hilltop Pump Station there is the need to figure out snowplowing and mowing grass at the Borough’s fenced in property. Mr. Burkert noted he will provide the Committee with pricing for the installation of a rear gate.

Review PADEP Plant Inspection
No violations were noted.

Off Agenda Items
DEP will start enforcing additional regulations.

Mr. Burkert explained that the Sludge Storage Tank will need major repair work in the near future.

ADJOURNMENT
There being no further business to discuss, motion Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 9:15 p.m.

cc:  W/WW Committee  
Gabriel Khalife, Borough Manager  
Troy Smith, Water Plant Manager  
Jarrad Burkert, Wastewater Plant Manager  
Jim Schlegel, Mayor