A regular meeting of the Water/Wastewater Committee was held on Wednesday, August 10, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Sewer Plant Manager; Mr. Mike Miller, Sewer Plant Crew Leader; Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: None.

APPROVAL OF MINUTES
The July 13, 2022 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Derek Mace to approve the July 13, 2022 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
Gallons pumped for July 2022 – 19,981,000
Daily average pumped July 2022 – 644,548
Precipitation for July 2022 – 3.1”

Discuss PADEP Letter in Response to Quarry PCE- Lisa
Ms. Ladd-Kidder drafted a letter, addressed to the office of Senator Judy Schwank, in response to the recently received letter from DEP, dated 7/26/22. Ms. Ladd-Kidder’s letter will question and ask for further detailed information regarding DEP’s statement that there were no exceeded PCE levels at the Quarry’s Monitoring Wells. Motion by Miss Ladd-Kidder and seconded by Dr. Mace to recommend Borough Council approve and distribute the adjusted response letter, addressed to the Office of Senator Judy Schwank. The motion passed by unanimous vote.

Discuss Council Letter to Red Water Complaint Customers and Update on Situation
Mr. Smith explained HRG’s recommendation to flush the area more often. Mr. Smith also met with a representative of the Seaquest treatment, who recommended increasing the dose to better represent iron in the water of that area, not just a dose based on iron content of the raw water. Mr. Smith stated he will be installing an automatic flusher to a hydrant in that area in the coming days.
He also noted the Borough will not hear about the grant application until November 2022, at the earliest. Mr. Smith questioned the course of action if the grant money isn’t received, and asked the Committee if he can still move forward with the tie-in of Wentz St. to Greenwich St. Committee members agreed that would be the necessary course of action to remediate the issue.

**Peach Street Bridge Agreement**
Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to forward the agreement with the County of Berks, regarding the Peach Street Bridge, to Borough Council for approval. The motion passed by unanimous vote.

**Repairs to Back Wash Pump**
Mr. Smith will obtain a quote from Kohl Bros., Inc. for repairs/replacement.

**Discuss Water and Sewer Rate Structure for 2023**
Mr. Smith distributed his proposed 2023 Proposed Water Rate Structure. Members discussed the structure and directed Mr. Khalife to review and draft the Ordinances.

**Off Agenda Items**
Mr. Smith explained the contractor for the storage unit on South Laurel Street asked to connect and meter water from the fire hydrant for their construction use. A meter will be installed on the hydrant and the contractor will be invoiced for the gallons used. The Committee directed Mr. Smith to install the meter and invoice the contractor for gallons used.

The Borough Police Department is requesting to place “No Trespassing” signs on the land at and around the Water Treatment Plant. Once the signs are posted the police can enforce no trespassing. Motion by Ms. Ladd-Kidder and seconded by Dr. Derek Mace to post “No Trespassing” signs on the land at and around the Water Treatment Plant. The motion passed by unanimous vote.

**WASTEWATER UTILITIES**
Sewer report:
Influent flow for July 2022 – 23,164,000
Effluent flow for July 2022 – 21,192,000
Daily Average Influent Flow July 2022 – 747,000
Melted precipitation July 2022 – 3.2”

**Update on N. Kemp Road Grande Lot/Pump Station**
Mr. Burkert explained that Grande still has not staked out the properties, or mowed the ground around the North Kemp Road Pump Station. Mr. Burkert noted he has asked Ms. Remick to follow up with Grande.

**Update on GIS – Next Steps**
A document outlining HRG’s next steps had been distributed. The biggest goal is to configure a new web adaptor so updates will automatically be pushed between ArcMap
and published maps used in the field. Ms. Remick briefly reviewed Berks County’s Next Generation 911 GIS mapping and explained the work she will be doing.

**Discuss Grease Trap Inspections**
Mr. Burkert stated inspections are currently one year behind and recommended a list be developed and inspections begin in early 2023. He noted that previously the Code Office maintained a list.

**Update on Sludge Storage Tank Project**
Mr. Burkert provided the Committee with a project update and explained the inside of the tank has been sandblasted. It was discovered there are several holes on the northside of the tank, approximately 20-30 ft. high. I. K. Stoltzfus will be giving an estimate and replace that area with sheets of metal, rather than weld patching.

**Update on Letter to PADEP for Highland Ave. Pump Station**
Mr. Burkert recently met with HRG and provided members with an update. He would like to have the corrective action letter submitted to DEP by the end of 2022, prior to the Chapter 94 report in 2023. The Committee will need to decide which rehabilitation action to take prior to HRG submitting the letter to DEP.

**Truck #109 Replacement**
Mr. Burkert reported there is no replacement available at this time.

**Update on Vine Alley Camera Inspection/Tree Root Issues**
Mr. Burkert explained that Vine Alley was recently inspected via camera. He will schedule a root cutter to remove the root balls which are creating almost a full blockage in the 6”/8” sewer main. The root balls are coming from trees which are located on residences’ private property. Roots have also entered the privately owned building sewer lateral. The Committee recommended creating a list of homeowners that will need to rectify the roots on their privately owned property.

**Off Agenda Items**
Mr. Burkert noted the sewer Ordinance is available on SharePoint. Members requested a “cleaned up” version prior to recommending submission to Borough Council for approval. Mr. Khalife will contact Mr. Mooney to submit another version.

Dr. Mace recommended a proclamation be drafted, on behalf of Borough Council, thanking Mr. Burkert for his years of service.

**ADJOURNMENT**
There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:55 p.m.