

**BOROUGH OF KUTZTOWN  
WATER/WASTEWATER COMMITTEE MEETING  
MINUTES OF AUGUST 14, 2024**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, August 14, 2024 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Ms. Lisa Ladd-Kidder, with Dr. Derek Mace attending the meeting via speaker phone. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager, and Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Scott Sweigart, representing the Villas in Maxatawny; Ms. Lynn Rodino of Spotts, Stevens and McCoy.

**APPROVAL OF MINUTES**

The July 10, 2024 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the July 10, 2024 minutes as written. The motion passed by unanimous vote.

**PUBLIC COMMENTS**

There were no public comments.

**WATER UTILITIES**

Water report:

Gallons pumped for July 2024 – 17,076,000

Daily average pumped July 2024 – 550,839

Precipitation for July 2024 – 3.7”

**Review SSM Proposal for Water Study**

Ms. Rodino reviewed the step approach SSM will follow to conduct the Re-evaluation of the Sacony Creek Watershed study. She noted additional items can always be added on as an “ala cart item”. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to recommend Borough Council approve the Spotts, Stevens and McCoy Re-evaluation of the Sacony Creek Watershed proposal, dated August 1, 2024, with a cost of \$9,700.00. The motion passed by unanimous vote.

**Application for Payment #2 (Final) from Allgyer Enterprises for Wentz Street Project.**

Members reviewed the payment application. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to approve payment application No. 2, to Allgyer Enterprises, LLC, for the Wentz Street Water Main Looping Project, in the amount of \$46,957.75. The motion passed by unanimous vote.

**Off Agenda Items**

Mr. Smith reported that HRG forwarded an estimate of \$960,000.00 for the Willow Street water line replacement project. HRG will pursue a grant to cover the project. Committee members directed Mr. Smith to move forward. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to authorize HRG to pursue the LSA Statewide Grant, with a cost of \$4,500.00, on Kutztown's behalf, to complete a water main replacement project on Willow Street.

**WASTEWATER UTILITIES**

Sewer report:

Influent flow for July 2024 – 24,129,200

Effluent flow for July 2024 – 21,425,900

Daily Average Influent Flow July 2024 – 778,613

Melted precipitation July 2024 – 3.7"

**Villas at Maxatawny – Scott Sweigert C2C Design**

Mr. Sweigert reported that he had requested information from Maxatawny, which he distributed and shared with committee members. He explained the capacity information he calculated for the 20" line, using the data he acquired from Maxatawny Township. Members discussed the information and requested additional time to review the request. Mr. Seyler noted this item will be placed on the September meeting agenda.

**Replaced Pinch Valve on Pista Grit**

Mr. Miller explained the need to buy a replacement and noted a new one was purchased at a cost of \$4,000.00.

**Update on Sludge Press**

Mr. Miller noted he has been in contact with HRG and permitting work is the next step. He will contact HRG to obtain an updated cost. Tentatively the project is planned for Spring 2025.

**Off Agenda Items**

None

**ADJOURNMENT**

There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:46 p.m.