

**BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF AUGUST 13, 2025**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, August 13, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace, and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Acting Asst. Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager; Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: None

APPROVAL OF MINUTES

The July 9, 2025 meeting minutes were reviewed by members. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to approve the July 9, 2025 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

None

WATER UTILITIES

Water report:

Gallons pumped for May 2025 – 20,628,000

Daily average pumped May 2025 – 665,419

Precipitation for May 2025 – 8.7”

Damaged Water Main at Trexler Ave. and Constitution Blvd.

Mr. Smith explained the paving contractor came in contact with the water main and damaged approximately 5’ of the main. The main was repaired.

Low Water Pressure at Hilltop Booster Station

Mr. Smith noted changes will be made to maintain 65 GPM, rather than a fluctuation in pressure between 45-65 GPM.

Well #3A Operational Issues

Mr. Smith explained that the foot valve on the submersible pump is faulty, and he plans to bypass the foot valve to keep the well on-line and running.

Off Agenda Items

None

WASTEWATER UTILITIES

Sewer report:

Influent flow for May 2025 – 43,950,400

Effluent flow for May 2025 – 41,067,500

Daily Average Influent Flow May 2025 – 1,417,754

Melted precipitation May 2025 – 8.7"

Update on Sludge Press

Mr. Miller noted that HRG has applied to DEP for the required permits.

Off Agenda Items

Mr. Miller explained that going forward the NPDES Permit may require three new parameters to be met.

ADJOURNMENT

There being no further business to discuss, motion by Ms. Ladd-Kidder and seconded by Dr. Mace to adjourn the meeting. The motion carried and the meeting was adjourned at 7:47 p.m.