

**BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF AUGUST 12, 2026**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, August 12, 2026 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Ms. Lisa Ladd-Kidder. Also in attendance: Ms. Andrea Coaxum, Borough Manager/Treasurer, Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Asst. Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager; Mr. James Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: None.

APPROVAL OF MINUTES

The July 8, 2026 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the July 8, 2026 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

None

WATER UTILITIES

Water report:

Gallons pumped for July 2026 – 19,520,000

Daily average pumped July 2026 – 629,677

Precipitation for July 2026 – 4.3”

Discuss PCS Billing Error

Mr. Smith reviewed the PCS billing error as well as the two meters which stopped working, but was not detected by billing. Therefore, the used water wasn't estimated and billed to the customer. After a short discussion Committee members directed Mr. Smith to draft a letter to the apartment complex and the Armory explaining the reason for the letter, and to list the “back billed” amount due, in an effort to recover the missed water gallons and dollars.

Hach Service Agreement Resolution

Mr. Smith explained this resolution is in regards to the annual contract to service and repair equipment. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to recommend Borough Council approve the resolution. The motion passed by unanimous vote.

Off Agenda Items

Committee members inquired if the incorrect internal water set-up was corrected, by the owner, to include the water used by 474 W. Main Street and the water used by the Cup of Joy shop. Mr. Smith stated the correction has been made and the water and sewer

for each location will be billed. Mr. Seyler noted this usage should be tracked, and the owner should be back billed for the missed gallons and dollars.

WASTEWATER UTILITIES

Sewer report:

Influent flow for July 2026 – 19,851,400

Effluent flow for July 2026 – 16,079,600

Daily Average Influent Flow July 2026 – 640,368

Melted precipitation June 2026 – 4.3”

Repairs to Primary Tank #1

Mr. Miller noted new rails and scrappers were needed for the repair.

Off Agenda Items

Mr. Miller explained he is working with the owners of Camillo's to rectify their sewer backups.

Mr. Miller stated that the Total Dissolved Solids (TDS) were over in June and July.

ADJOURNMENT

There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:10 p.m.