BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF DECEMBER 13, 2019

A regular meeting of the Water/Wastewater Committee was held on December 13, 2019 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Mrs. Arabel Elliott and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manger; Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Wastewater Plant Manager, Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Walter Hess, Ms. Lisa Ladd-Kidder, Mr. Rust Taft representing NESL, and Dr. Darshani of Kutztown Dental Center.

APPROVAL OF MINUTES
The November 13, 2019 minutes were reviewed by members. Motion by Dr. Mace and seconded by Mrs. Elliott to approve the November 13, 2019 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
- Gallons pumped for November 2019 – 18,671,000
- Daily average pumped November 2019 – 622,366
- Precipitation for November 2019 – 1.5”

Dr. Darshari to Discuss Introduction of Fluoride into our Water System
Dr. Darshari discussed her opinion of the dental health benefits of having fluoride added to a water system. Mr. Smith briefly stated he would need to research the expense in regards to purchasing the chemical and the new equipment needed to inject fluoride into the water system. Mr. Smith also noted the chemical and equipment would need to be located in a separate building outside of the Water Treatment Plant, which would be an additional expense. The Committee discussed the topic and directed Mr. Smith to research the expense with HRG Engineering and to contact Fleetwood Borough to question how their system operates. The Committee also stated they would like to seek public opinion on introducing fluoride into the Kutztown Borough’s water system.

Discuss Procedure for PMI to Repair Homeowners Broken Water Valves
Mr. Smith explained that some residential water valves may be corroded or not working properly and when PMI operates the valves to change the water meter the valve may
break, which would be the homeowners’ responsibility to repair. Mr. Smith asked the Committee if they would prefer the homeowner to call a plumber to fix the valve, which would require the water to be turned off until such repair would be made; or if PMI should fix the valve while they are on-site to change the meter and bill the homeowner for the cost to replace. Committee members discussed the options and directed Mr. Smith to have PMI make the repair and bill the homeowner, which would avoid having a resident without water.

**Off Agenda Items**
The Committee inquired on the status of the backflow prevention program. Mr. Smith stated the agreement was forwarded to Mr. Mooney for his review and to date he hasn’t received a response. The Committee directed Mr. Smith/Mr. Khalife to inquire with Mr. Mooney on the status of his review.

**WASTEWATER UTILITIES**
Sewer report:
- Influent flow for November 2019 – 31,737,000
- Effluent flow for November 2019 – 28,004,000
- Daily average influent flow November 2019 – 1,058,000
- Melted precipitation November 2019 – 2.1”

**Update on NPDES Permit**
Mr. Burkert stated he is waiting for the final permit.

**Sump Pump at Pool**
Mr. Burkert explained that in Spring 2020 he will be placing a grease trap at the snack stand and at that time the Borough will need to relocate the sump pump. Mr. Seyler stated he will speak with the Public Works Committee in January regarding a plan for the snack stand basement and moving the sump pump.

**Review 2019 Engineer’s Report**
Mr. Burkert distributed the report for member review.

**Sewer Credit Request for 320 N. Kemp St.**
Committee members discussed the request. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council approve a sewer credit in the amount of $430.91 since the water was not processed through the Wastewater Treatment Plant. The motion passed by unanimous vote.

**Off Agenda Items**
Mr. Burkert noted he will be working with Judith Danko in the Community Development Office regarding various sewer code issues.
**ADJOURNMENT**

There being no further business to discuss, motion by Dr. Mace and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 8:50 p.m.

cc: W/WW Committee  
Gabriel Khalife, Borough Manager  
Troy Smith, Water Plant Manager  
Jarrad Burkert, Wastewater Plant Manager  
Jim Schlegel, Mayor