A regular meeting of the Water/Wastewater Committee was held on December 9, 2020 via a zoom meeting.

The meeting was called to order at 7:47 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Jarrad Burkert, Wastewater Plant Manager; Mr. Troy Smith, Water Plant Manager; Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Lisa Ladd-Kidder, Phila Back, Tricia Green, and Nathan Lewis

APPROVAL OF MINUTES
The November 5, 2020 meeting minutes were reviewed by members. Motion by Dr. Mace and seconded by Mr. Seyler to approve the November 5, 2020 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
Ms. Ladd-Kidder commented on the statement she emailed to Committee members regarding her opinion of water usage versus water availability.

WATER UTILITIES
Water report:
Gallons pumped for November 2020 – 17,229,000
Daily average pumped November 2020 – 574,300
Precipitation for November 2020 – 3.7”

Update on AMI Progress
Mr. Smith explained that there are only a handful appointments that need to be finalized, and once the new relays are hung he is hoping the remaining meters will report into the Yukon system.

Update on Backwash and Filter #3 Effluent Pump Repairs
Mr. Smith noted the repairs should be completed by the end of January 2021 and then both pumps will be back online.
**Backflow Inspection Results**
Mr. Smith stated that the backflow devices in Borough Hall and the Sewer Treatment Plant failed inspection and he is in the process of having them repaired.

**FYI- Request to KMA for Additional Water Capacity at 15197 Kutztown Road**
Mr. Khalife noted this is a current KMA water and sewer customer and explained KMA passed a motion to request the additional capacity from the Borough.

Noting the customer is a current customer, motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council approve the allocation of 372 additional gallons per day, of sewer, to KMA to service the 15197 Kutztown Road project. The motion passed by unanimous vote. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council approve the allocation of 575 additional gallons per week, of water, to KMA to service the 15197 Kutztown Road project. The motion passed by unanimous vote.

**Off Agenda Items**
Mr. Khalife explained that Fanelli Group Properties is requesting 645 gallons per day, of water, to serve a proposed medical office building to be constructed on a piece of property on Kutztown Road known as the Tucker Tract. Mr. Khalife noted that KMA approved the request at their meeting and he requested, on their behalf, the capacity to serve the project from the Borough of Kutztown. Committee members discussed the request and the request died due to due lack of a motion.

**WASTEWATER UTILITIES**
Sewer report:
- Influent flow for November 2020 – 27,168,000
- Effluent flow for November 2020 – 25,109,000
- Daily average influent flow November 2020 – 906,000
- Melted precipitation November 2020 – 4.1”

**Review Total Dissolved Solids Exceedance.**
Mr. Burkert noted that the Sewer Treatment Plant exceeded the total dissolved solids in October, which he contributed to draining the tanks at the sewer plant for cleaning. Mr. Burkert is waiting to hear from DEP on how they will handle this exceedance.

**Update on Recirc. Pumps.**
Mr. Burkert noted the once pump has been completely rebuilt and is back on-line. He is looking to do a rebuild on the second pump; however, it will be more expense than the first rebuild.

**Review DEP Co-Digestion Survey**
Mr. Burkert noted he received a co-digestion evaluation survey from the PA DEP which he will complete in December. The survey is on the Google Drive for member review.
Update on Briar Cliff/College Garden Pump Station Projects
Mr. Burkert explained that Mr. Rehab had used a new piece of equipment which caused the Briar Cliff Pump Station pumps to fail. He will be submitting the expenses to the engineer who will pursue reimbursement from Mr. Rehab.

Parking at Hilltop Pump Station
Mr. Burkert stated that he had contacted contractors to not park in that area and also ordered no parking signs.

Review Engineers Report
This report was saved to the Google Drive for member review.

Off Agenda Items
Mr. Burkert explained there was a sewer back-up at 207 Greenwich Street and noted this isn’t the first issue at that address. The owner’s did not return calls and therefore Mr. Burkert needed to contact a plumber to handle the problem due to the public health and safety issues. An invoice will be sent to the customer for the expenses and Mrs. Danko’s office will mail Borough code information to the owners.

Mr. Burkert reiterated the need for a Comprehensive Plan and stated he is compiling a list for HRG to review. Mr. Khalife asked the Committee to also consider moving forward with the Water Comprehensive Plan first so the Borough can evaluate if they are able to service various projects located outside the Borough.

ADJOURNMENT
There being no further business to discuss, motion Dr. Mace and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 9:00 p.m.

cc: W/WW Committee
    Gabriel Khalife, Borough Manager
    Troy Smith, Water Plant Manager
    Jarrad Burkert, Wastewater Plant Manager
    Jim Schlegel, Mayor