

**BOROUGH OF KUTZTOWN  
WATER/WASTEWATER COMMITTEE MEETING  
MINUTES OF DECEMBER 13, 2023**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, December 13, 2023 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager, Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Patti Picone and Derek Picone.

**APPROVAL OF MINUTES**

The November 8, 2023 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the November 8, 2023 minutes as written. The motion passed by unanimous vote.

**PUBLIC COMMENTS**

There were no public comments.

**WATER UTILITIES**

Water report:

Gallons pumped for November 2023 – 20,022,000

Daily average pumped November 2023 – 645,871

Precipitation for November 2023 – 2.8"

**Review Berk's Nature Proposal**

The annual donation to Berks Nature, in the amount of \$10,000.00, for wellhead protection, was approved at the November 2023 Borough Council meeting.

**Tracer Study Update**

Mr. Smith explained the study and DEP's report. Subsequently Mr. Smith slightly increased the chlorine dose.

**Discuss Eaton AMI Problems and Possible Transition to Badger Cellular System**

Mr. Smith explained the issues he has been experiencing with the Eaton water nodes/batteries. He noted he only has 12 nodes remaining in stock, and lead time on replacement/additional nodes is at least a year. Members directed Mr. Smith to reach out to Eaton to further ask for assistance.

**Off Agenda Items**

The Wentz Street Project will be going out for bid towards the end of December 2023.

Mr. Smith informed the Committee that a Fed Ex truck knocked off the hydrant at 356 West Main Street and will need to be replaced. M&A will handle the hydrant replacement.

**WASTEWATER UTILITIES**

Sewer report:

Influent flow for November 2023 – 27,242,100

Effluent flow for November 2023 – 25,080,400

Daily Average Influent Flow November 2023 – 908,070

Melted precipitation November 2023 – 2.9”

**Review 2024 Committee Meeting Dates**

The Water/Wastewater meetings will still be held the second Wednesday of each month at 7:30 p.m.

**Discuss Backup Circulator Pump for Egg Shaped Digester**

Mr. Miller noted there was an issue with sludge not being heated to temperature. The issue was found; however, Mr. Miller explained the need for a back-up circulator pump. Members directed Mr. Miller to purchase a circulator pump for back-up.

**Additional Discussion on Sewer Credit Request for 165 Koffee Lane**

Patti Picone explained her request for a sewer credit. Members explained the proper way to drain a pool and suggested she come back to next month's meeting to further review a possible credit.

**Off Agenda Items**

Ms. Ladd-Kidder raised questions in regards to Maxatawny Township's Chapter 94 Report and related projects in the Township that will request the Borough's public water.

**ADJOURNMENT**

There being no further business to discuss, motion by Dr. Derek Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:17 p.m.