

**BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF DECEMBER 10, 2025**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, December 10, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace, and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Acting Asst. Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager; Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Steve Walsh and Justin Mendinsky representing HRG.

APPROVAL OF MINUTES

The November 12, 2025 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the November 12, 2025 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

None

WATER UTILITIES

Water report:

Gallons pumped for November 2025 – 21,535,000

Daily average pumped November 2025 – 694,677

Precipitation for November 2025 – 1.8"

DEP PCE Letter – Lisa Ladd-Kidder

Ms. Ladd-Kidder reviewed the DEP PCE letter regarding risk factors to the Saucony Creek Watershed. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to forward the letter to Borough Council for approval and disbursement.

HRG to Present Capital Improvement Plan

Mr. Wash briefly reviewed the Capital Improvement for the water system. Mr. Smith explained the emergent need to replace the water main along the 100 – 200 block of West Main Street. Mr. Smith also noted that while the trench is open he will have the opportunity to identify service lines for DEP's lead and copper project. Mr. Mendinsky reviewed possible loans and grants to fund the project. Committee members directed HRG to begin the engineering process for the main replacement and to coordinate any work with the sewer and storm sewer departments if needed. The project could cost anywhere between \$500,000 and \$1,000,000.

Off Agenda Items

None

WASTEWATER UTILITIES

Sewer report:

Influent flow for November 2025 – 25,079,000

Effluent flow for November 2025 – 23,286,500

Daily Average Influent Flow November 2025 – 835,967

Melted precipitation November 2025 – 1.9”

The NPDES Permit has been received.

Raw Pump #2 Motor Issues

Mr. Miller explained the electric motor has been sent out for repairs.

Off Agenda Items

ADJOURNMENT

There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:30 p.m.