A regular meeting of the Water/Wastewater Committee was held on February 12, 2020 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler and Dr. Derek Mace. Mr. Zebulon Hull was absent. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Wastewater Plant Manager, and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Rusty Taft, Ms. Lisa Ladd-Kidder, and Ms. Phila Back.

APPROVAL OF MINUTES
The December 11, 2019 and January 8, 2020 meeting minutes were reviewed by members. Motion by Mr. Seyler and seconded by Dr. Mace to approve the December 11, 2019 and January 8, 2020 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
Gallons pumped for January 2020 – 20,311,000
Daily average pumped January 2020 – 677,033
Precipitation for January 2020 – 2.5”

Review Berks Nature Proposal
Members noted the positive work Berks Nature has done over the years. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council approve the Borough’s annual donation to Berks Nature, in the amount of $15,000.00, for their work on the Sacony Creek Watershed Water Quality Initiative. The motion passed by unanimous vote.

Discuss Water Service to Rte. 222 & Long Lane Development Project
Committee members discussed various unknown variables to include the quantity of
water requested for this project, possible future projects, and the increased costs in chemical and equipment to the Borough of Kutztown. Mrs. Back also agreed that the Committee should take these variables into consideration when deciding to supply the water to such a large area. Mr. Smith will contact the developer to gather additional information or possibly set up a meeting date.

Update AMI Project
Mr. Smith reported the water meter installations have been completed. However, he found an issue where several hundred water meter nodes were not crimped properly. Mr. Smith noted the water meters themselves are working properly, but the issue is that the readings are not being transmitted to the nodes and then to the Yukon software. Mr. Smith and Eaton are working with PMI on a schedule to return to Kutztown to revisit the addresses, which the Borough will not be responsible for paying. Once a schedule is established, a notation will be added to the Borough’s website.

Off Agenda Items
Mr. Smith noted that two valve actuators in the nitrate plant were found to no longer be functioning. He is replacing the two valves and also ordering two extra. Mr. Smith also stated the four Brine Pumps have been rebuilt and Mr. Smith purchased one new pump

WASTEWATER UTILITIES
Sewer report:
Influent flow for January 2020 – 35,456,000
Effluent flow for January 2020 – 32,110,000
Daily average influent flow January 2020 – 1,144,000
Melted precipitation January 2020 – 3.3”

Take Action to Approve Second and Final 1 Year Extension by Miller’s Sanitary for Sludge Hauling Contingent Upon Submission and Review of all Necessary Documents
Motion by Dr. Mace and seconded by Mr. Seyler to approve the one year extension for sludge hauling by Miller’s Sanitary. The motion passed by unanimous vote.

Update on WETT
Mr. Burkert explained this toxicology testing will be conducted four times a year and noted the first testing this year passed.

Update on OP10 Software
This software needed to be upgraded because of the new parameters set by DEP for the Borough’s NPDES permit.

Update on Flow Meter Relocations/DEP Review
Mr. Burkert reported that HRG received the sample graphs and forwarded them to DEP.
Mr. Burkert is currently waiting for feedback from DEP.

**Update on Storage Facility**
Mr. Burkert noted the sewer planning module is being reviewed by HRG.

**Review Fire Co. Sewer Issues**
Mr. Burkert explained the recent sewer pipe issues and noted a grease trap has been installed into the social quarter’s kitchen.

**Update on KU Student Projects**
There are three new students involved with the project of gathering and review of I&I data.

**Discuss Phosphorus Removal**
Mr. Burkert distributed a report and briefly explained the validity of the supplier and the current product being used.

**Off Agenda Items**
Mr. Burkert noted the roof on the electrical room is leaking and he will proceed with obtaining quotes.

Mr. Burkert questioned which direction the Borough will take in order to obtain funding for the Briar Cliff and College Garden projects. The monies would fund the pump station and control panel rehab and I&I work. Mr. Khalife explained he received some information for different term year loans.

**ADJOURNMENT**
There being no further business to discuss, motion by Dr. Mace and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 8:50 p.m.

cc:  W/WW Committee
    Gabriel Khalife, Borough Manager
    Troy Smith, Water Plant Manager
    Jarrad Burkert, Wastewater Plant Manager
    Jim Schlegel, Mayor