BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF FEBRUARY 9, 2022

A regular meeting of the Water/Wastewater Committee was held on Wednesday, February 9, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:33 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Sewer Plant Manager; and Ms. Jill Remick, Recording Secretary. Public Attendance: There was no public in attendance.

APPROVAL OF MINUTES
The January 12, 2022 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the January 12, 2022 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
- Gallons pumped for January 2022 – 20,882,000
- Daily average pumped January 2022 – 673,613
- Precipitation for January 2022 – 1.4"

Re-Visit Wentz Street Project/Discuss CFA Grant for Funding
Mr. Smith discussed the retainer agreement which was distributed at the January 2022 meeting. HRG is recommending the Borough pursue a CFA grant. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to authorize HRG to pursue a Commonwealth Financing Authority (CFA) grant, at a cost of $3,000.00. The motion passed by unanimous vote.

Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to approve the HRG retainer agreement, at a cost of $29,900.00, with the condition that the water portion of the Wentz Street tie-in work not be started until the CFA grant monies are approved and received. The motion passed by unanimous vote.

FPPE Final Report
Mr. Smith stated the Water Treatment Plant received a commendable evaluation.
Re-Visit Tracer Study at the Water Treatment Plant
Mr. Smith explained that DEP is requiring the tracer study and stated HRG will handle this project.

4” Main Break on Normal Avenue
Mr. Smith noted for Committee members the water main break which was repaired by the water crew.

Off Agenda Items
Mr. Smith explained that UGI was digging, on the Weis property, and hit a water line. This is a private line owned by the landlord of that property. The Borough’s responsibility of marking that line ends at the water meter pit on James Alley. Mr. Smith stated he explained this to the property owner.

Mr. Smith noted that Duke will be starting their well draw down and he will watch the Borough wells over the next several days and weeks.

WASTEWATER UTILITIES
Sewer report:
Influent flow for January 2022 – 27,934,000
Effluent flow for January 2022 – 27,200,000
Daily Average Influent Flow January 2022 – 901,000
Melted precipitation January 2022 – 1.5”

CIPP Point Repairs on Greenwich Street
Mr. Burkert stated the point repairs will cost $16,500.00 and noted this is part of their I&I improvements and maintenance work. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to approve the CIPP repairs on Greenwich St. The motion passed by unanimous vote.

Update on H202 Pilot Study (Algae Prevention)
Mr. Burkert explained he would like to conduct another pilot study, during a different time of year than the initial study. This will allow additional data to be obtained and compared to the initial study data.

Update on Sludge Press/Storage Tank Project
I.K. Stoltzfus Service Corp. will be contacted to submit their estimate on the storage tank repair/replacement project.

Update of KU Student Projects
Mr. Burkert will be meeting with KU the week of February 14, 2022 to discuss the rate study project.

Off Agenda Items
Mr. Burkert explained he should have a cost estimate available for review, for the Highland Avenue I&I repair work, at the March 2022 meeting.
Mr. Burkert noted there were several sewer back-ups within the last month which were on the homeowner’s side and the homeowner’s responsibility.

Mr. Burkert asked the Committee to considered making a $500.00 donation to the EPWPCOA (Eastern Pennsylvania Water Pollution Control Operators Association) scholarship fund. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to approve a $500.00 donation to the EPWPCOA scholarship fund. The motion passed by unanimous vote.

ADJOURNMENT
There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:30 p.m.