

**BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF FEBRUARY 12, 2025**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, February 12, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler and Dr. Derek Mace. Also in attendance: Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager, Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Larry Lloyd representing Berks Nature.

APPROVAL OF MINUTES

The December 13, 2024 meeting minutes were reviewed by members. Motion by Dr. Mace and seconded by Mr. Seyler to approve the December 13, 2024 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

None

WATER UTILITIES

Water report:

Gallons pumped for January 2025 – 19,738,000

Daily average pumped January 2025 – 636,710

Precipitation for January 2025 – 1.1”

Well Head Protection – Larry Lloyd, Berks Nature

Mr. Lloyd reviewed the 2024 projects and explained the 2025 projected projects. Committee members thanked Mr. Lloyd for all the work he does in our area. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council take action to approve and execute the agreement with Berks Nature, and approve a \$10,000.00 donation for their Well Head Protection Projects. The motion passed by unanimous vote.

Update on DEP Filter Plant Performance Evaluation

Mr. Smith explained DEP conducted their annual Filter Plant Performance Evaluation during two days in the beginning of February. Minor safety items were noted; however, the plant evaluation went very well. He will receive a formal report from DEP.

Discuss Roof Repairs at Pump Station #4

Mr. Smith noted that wet insulation was discovered as a result of roof leaks. A temporary patch has been applied. Mr. Smith reviewed options for the repair work of option #1 \$11,900.00, for a new roof or option #2 \$8,500.00, to coat the existing roof.

Motion by Dr. Mace and seconded by Mr. Seyler to approve option #1 of \$11,900.00 for a new roof. The motion passed by unanimous vote.

4" Main Break on South Baldy Street

Mr. Smith noted his department made a water leak repair in the middle of the night on Wednesday, January 22, 2025.

Off Agenda Items

None

WASTEWATER UTILITIES

Sewer report:

Influent flow for January 2025 – 23,451,500

Effluent flow for January 2025 – 21,745,300

Daily Average Influent Flow January 2025 – 756,500

Melted precipitation January 2025 – 1.1"

Discuss Sewer Credit for 330 W. Walnut Street Due to Frozen Dual Check Valve

Committee members reviewed the findings and picture of the cracked valve located in the basement of 330 W. Walnut Street. Motion by Dr. Mace and seconded by Mr.

Seyler to recommend Borough Council approve a sewer credit in the amount of \$338.89, due to the leaked water not being processed through the Wastewater Treatment Plant. The motion passed by unanimous vote.

Update on Highland Avenue Repairs

Mr. Miller explained that the dig up repair work has started with the slip work to follow.

DEP Inspection on February 4, 2025

Mr. Miller stated that DEP noted minor repairs and will send a formal report.

Update on Sludge Press Project

Mr. Miller stated that HRG is currently reviewing options and explained an elevated building would offer some relief from floodplain requirements, and less expensive than building a structure on the ground to meet floodplain codes. HRG will also need to review the types of equipment currently available.

Authorize HRG to Complete the Annual Chapter 94 Report with an Estimated Cost of \$5,000.00

Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council take action to authorize HRG to complete the 2024 Chapter 94 Report, at an estimated cost of \$5,000.00. The motion passed by unanimous vote.

Update on New NPDES Permit

The Wastewater Treatment Plant is currently operating under the previous permit.

Off Agenda Items

The sludge hauling contract bids have been submitted. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council take action to award the 2025 Sludge Hauling Contract to Miller's Sanitary Services, Inc. with a unit price of .08 per gallon. The motion passed by unanimous vote.

ADJOURNMENT

There being no further business to discuss, motion by Dr. Mace, seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 8:10 p.m.