BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF JANUARY 13, 2021

A regular meeting of the Water/Wastewater Committee was held on January 13, 2021 via a zoom meeting.

The meeting was called to order at 7:33 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler and Dr. Derek Mace. Mr. Hull was absent from the meeting with no communication to Committee members. Also in attendance: Mr. Jarrad Burkert, Wastewater Plant Manager; Mr. Troy Smith, Water Plant Manager; and Ms. Jill Remick, Recording Secretary. Public Attendance: Lisa Ladd-Kidder, Phila Back, Water Hess, Shelia Fulton, Anne Franke and Steph Stewart, and Larry Grabosky representing CTC Design Group for Fannelli Group Porpoerties.

APPROVAL OF MINUTES
The December 9, 2020 meeting minutes were reviewed by members. Motion by Dr. Mace and seconded by Mr. Seyler to approve the December 9, 2020 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
Mr. Larry Grabosky, CTC Design Group, for Fannelli Group Properties, addressed the Committee looking for clarification of the decisions made in regards to the request for water for the proposed medical building project on Kutztown Road on the property known as Tucker Tract. The Committee explained that while the Kutztown Municipal Authority (KMA) approved a motion to request the water from the Borough of Kutztown to service the project, the Water/Wastewater Committee did not enter into a motion to approve allocating the water to KMA to service the project. Mr. Seyler further explained the Committee is looking to have the Borough’s engineering group conduct a comprehensive plan to investigate the Borough’s wells, aquifer, usage, water reserves, etc. Mr. Smith stated he is waiting for pricing from HRG to conduct the services needed for the comprehensive plan.

WATER UTILITIES
Water report:
Gallons pumped for December 2020 – 15,724,000
Daily average pumped December 2020 – 507,724
Precipitation for December 2020 – 4.1"

Discuss Repairs of Well Pump 3A
Mr. Smith explained the issues of Well Pump 3A and requested approval to have Kohl Bros., Inc. pull and check the pump. Motion by Dr. Mace and seconded by Mr. Seyler to
move forward with Kohl Bros., Inc. to pull and check the pump at the Water Treatment Plant. The motion passed by unanimous vote. Mr. Smith stated he will bring pricing to the February meeting.

**Off Agenda Items**
There were no off agenda items to discuss.

**WASTEWATER UTILITIES**
Sewer report:
Influent flow for December 2020 – 36,960,000
Effluent flow for December 2020 – 34,350,000
Daily average influent flow December 2020 – 1,192,000
Melted precipitation December 2020 – 4.1"

**331 E. Walnut St. Sewer Credit Request**
Motion by Dr. Mace and seconded by Mr. Seyler to forward the credit request to Borough Council for review and approval. The motion passed by unanimous vote.

**Review/Authorize 2021-2023 Sludge Hauling Contract to be Advertised for Bid**
Motion by Dr. Mace and seconded by Mr. Seyler to authorize the 2021-2023 Sludge Hauling Contract to be advertised for bid. The motion passed by unanimous vote.

**Update on Sludge Dewatering Press Project**
Mr. Burkert noted he is meeting with HRG and the project is moving forward to the design stage.

**Review Issues at 318 & 320 West Walnut**
Mr. Burkert explained there were two sewer back-ups reported within one week of each other. The Sewer Department did verify both back-ups were on the owner's side, but as a precaution Mr. Burkert had Pipe Data View Services televise and clean the main.

**Update on Run Times at Briar Cliff/College Garden Pump Stations Since CIPP was Completed**
Mr. Burkert stated he reviewed the initial data after the recent rain and snow melt events which showed less run times at the Briar Cliff Pump Station. He noted this shows improvement and thus a reduction in I&I. Mr. Burkert also noted manhole repairs will need to be done in that area, and he will provide additional data in future months.

**Update on Briar Cliff/College Gardens Pump Station Projects**
Mr. Burkert explained the project is now moving into pump and panel replacement. A pre-bid conference was held on January 12, 2021 and per the solicitor, this portion of the project does not need to go out to bid. Three different contractors will be reviewing the project onsite and provide their pricing which should be available for review at the February meeting.

**Review Sewer for KU Foundation Project at 15197 W. Kutztown Road**
Mr. Burkert briefly explained the issues of the University not wanting to take ownership of the private lines on campus and answer contractor questions. Mr. Burkert stated he did speak with the contractor but the issue of ownership will need to be addressed in the future.

**Off Agenda Items**
Mr. Burkert reiterated that the quarterly wet testing passed for 2020 and the first quarter of 2021 will be the last quarter to be tested. If that quarter passes then this testing will be done annually.

Mr. Smith and Mr. Burkert stated that priority COVID 19 vaccinations for essential Water and Wastewater personnel was pushed back until at least February.

**ADJOURNMENT**
There being no further business to discuss, motion Dr. Mace and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 8:13 p.m.

cc: W/WW Committee
   Gabriel Khalife, Borough Manager
   Troy Smith, Water Plant Manager
   Jarrad Burkert, Wastewater Plant Manager
   Jim Schlegel, Mayor