

**BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF JANUARY 10, 2024**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, January 10, 2024 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager, Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Borough residents: Patti Picone and Derek Picone. Scott Sweigart, C2C Design Group.

APPROVAL OF MINUTES

The December 13, 2023 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the December 13, 2023 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

Mrs. Picone explained that she calculated her requested sewer credit to be \$88.79. After discussion committee members deferred this topic until the February meeting.

WATER UTILITIES

Water report:

Gallons pumped for December 2023 – 17,625,000

Daily average pumped December 2023 – 568,548

Precipitation for December 2023 – 7.4”

Will Serve Request for Villas @ Maxatawny

Mr. Sweigart briefly presented the plan of 118 townhomes. The developer is requesting Kutztown Borough serve the townhomes with a total of 29,500 gpd of water (118 EDUs). A draft plan was distributed and briefly discussed. No action was taken as further information and discussion is needed. Mr. Sweigart noted he will request a new Will Serve letter from Maxatawny Township, noting the number of proposed townhomes is 118.

Comments on Villas @ Maxatawny Preliminary Drawing

Discussed above.

Discuss Adopting an Ordinance Requiring All New Service Connections to Our System to Install a Meter Pit Behind the Curb Line

Mr. Smith explained the advantages of a meter pit. Committee members are in favor of the new requirement and directed Mr. Smith to start the procedure and contact the Borough's solicitor for input.

Discuss Increasing Facility Fee to Reflect New Costs of Metering Equipment

Mr. Smith explained that this would not be needed if meter pits are installed.

Discuss Ordering of Meters, Nodes and Meter Setters

Mr. Smith explained he obtained pricing from another supplier, which is less than the current supplier and has a better turnaround time. Committee members directed Mr. Smith to purchase 12 meters/equipment to test.

Off Agenda Items

Mr. Smith reported that DESCO will reconnect the water at the Peach Street Bridge by end of January.

WASTEWATER UTILITIES

Sewer report:

Influent flow for December 2023 – 53,575,600

Effluent flow for December 2023 – 49,817,600

Daily Average Influent Flow December 2023 – 1,728,245

Melted precipitation December 2023 – 7.5"

Update on Highland Ave. Pump Station

Mr. Miller explained that both pumps are worn out, due to being over-run, and the output isn't what it should be.

Off Agenda Items

Mr. Miller noted it is time to begin the 2023 Chapter 94 Report. Motion by Ms. Ladd-Kidder and seconded by Mr. Seyler to recommend Borough Council take action to authorize HRG to complete the 2023 Chapter 94 Report and Highland Corrective Action Plan. The motion passed unanimously.

ADJOURNMENT

There being no further business to discuss, motion by Ms. Ladd-Kidder and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 8:36 p.m.