BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF JULY 14, 2021

A regular meeting of the Water/Wastewater Committee was held on Wednesday, July 14, 2021 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Troy Smith, Water Plant Manager; Mr. James Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Lisa Ladd-Kidder.

APPROVAL OF MINUTES
The May 12, 2021 meeting minutes were reviewed by members. Motion by Dr. Mace and seconded by Mr. Seyler to approve the May 12, 2021 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
Ms. Ladd-Kidder asked if HRG was contracted to conduct a comprehensive study of the aquifer, will the quarry dewatering be included in the study. Mr. Smith stated HRG would be including all aspects of the aquifer.

WATER UTILITIES
Water report:
Gallons pumped for June 2021 – 18,092,000
Daily average pumped June 2021 – 603,066
Precipitation for June 2021 – 4.6"

Discuss WSP Quote for DEP Required Quarterly Filter Inspections
Mr. Smith explained the required quarterly filter inspections. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council approve the WSP quote to complete the testing. The motion passed by unanimous vote.

Discuss Damage to Hilltop Booster Pump Station from Lightning Storm on June 13th
Mr. Smith explained the damage done to equipment that occurred due to a lightening strike. The cost to repair/replace the equipment was $1,057.00

Discuss Wenrich Painting Quote for Pump Station Floors and Piping
Committee members reviewed the Wenrich quote for $37,900.00. Mr. Smith explained the project was included in this year’s budget. Mr. Smith noted he will inquire with HRG
to confirm if the painting project is included as maintenance, or does the project require bidding.

**Off Agenda Items**
There were no off agenda items.

**WASTEWATER UTILITIES**
Sewer report:
Influent flow for June 2021 – 27,256,000
Effluent flow for June 2021 – 25,242,000
Daily Average Influent Flow June 2021 – 908,000
Melted precipitation June 2021 – 4.9"

**Update on College Garden/Briar Cliff Pump Station Projects**
The projects are slated for start-up the end of July.

**Review and Take Action on Proposal/Quote from DESCCO to Install the Tank Parts Ordered for the Primary Settling Tanks**
Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council take action to approve the DESCCO proposal/quote, for installation of the tank parts for the Primary Settling Tanks, in the amount of $19,389.40. The motion passed by unanimous vote.

**Review Sewer Credit Request for 109 N. Kemp Rd. in the Amount of $74.38**
Committee members reviewed the sewer credit request and noted the water was not processed through the Sewer Treatment Plant. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council approve a sewer credit in the amount of $74.38 for 109 N. Kemp Rd. The motion passed by unanimous vote.

**Thank You Letter from EPWPCOA Scholarship Fund**
Ms. Remick noted a thank you letter was received for the Borough’s donation to the EPWPCOA scholarship fund.

**Off Agenda Items**
The Borough received the application for payment #2 from DESCO. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council approve DESCO’s application for payment #2, in the amount of $102,987.01, for the College Garden Drive and Briar Cliff pump station project. The motion passed by unanimous vote.

**ADJOURNMENT**
There being no further business to discuss, motion Dr. Mace and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 8:06 p.m.

**cc:** W/WW Committee
Gabriel Khalife, Borough Manager