

**BOROUGH OF KUTZTOWN  
WATER/WASTEWATER COMMITTEE MEETING  
MINUTES OF JULY 10, 2024**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, July 10, 2024 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager, Mr. Jim Schlegel, Mayor; Mr. Kevin Snyder and Mr. Frederick Engelhardt, Council members; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Mark Maguire, HRG.

**APPROVAL OF MINUTES**

The June 12, 2024 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Mr. Seyler to approve the June 12, 2024 minutes as written. The motion passed by unanimous vote.

**PUBLIC COMMENTS**

Ms. Lyn Rodino was unable to attend the meeting. She will be asked to attend the August meeting.

Mr. Maguire gave a PowerPoint presentation to review the Borough's GIS system and future possibilities.

**WATER UTILITIES**

Water report:

Gallons pumped for June 2024 – 16,538,000

Daily average pumped June 2024 – 533,484

Precipitation for June 2024 – 2.6"

**Take Action on Payment No. 1 – Wentz Street Project**

Committee members reviewed the payment application. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to approve Payment Application No. 1, to Allgyer Enterprises, LLC, in the amount of \$83,690.25, for the Wentz Street Project. The motion passes by unanimous vote.

**Brine Skid/Pump Repairs**

Mr. Smith explained a pipe burst and the brine pumps were submerged in water. He has ordered two new pumps.

**Plant A/C Replacement**

Mr. Smith noted the system is 21 years old and has several leaks. He obtained a quote for \$8,100.00 for a new system which will be covered under maintenance in the budget.

**Off Agenda Items**

Mr. Smith reported that for the 2025 budget he will be looking to replace the line on Willow Street. He has asked HRG for pricing and to pursue grants to cover this project.

FYI – The Wentz Street project has been completed and is in service with the exception of permanent road patching

**WASTEWATER UTILITIES**

Sewer report:

Influent flow for June 2024 – 20,706,500

Effluent flow for June 2024 – 18,180,300

Daily Average Influent Flow June 2024 – 692,017

Melted precipitation June 2024 – 2.5”

**Update on NPDES Renewal**

The renewal was submitted on July 2, 2024 and confirmation was received from DEP.

The DRB draft permit was received on July 10, 2024.

**Off Agenda Items**

Mr. Miller explained that a chain broke which resulted in broken scraper. He will need to purchase four new scrapers.

**ADJOURNMENT**

There being no further business to discuss, motion by Ms. Ladd-Kidder and seconded by Dr. Mace to adjourn the meeting. The motion carried and the meeting was adjourned at 9:02 p.m.