BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF JUNE 10, 2020

A regular meeting of the Water/Wastewater Committee was held on June 10, 2020 via zoom meeting.

The meeting was called to order at 7:34 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manger; Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Wastewater Plant Manager and Ms. Jill Remick, Recording Secretary. Public Attendance: Ms. Lisa Ladd-Kidder and Ms. Phila Back.

APPROVAL OF MINUTES
The March 11, 2020 meeting minutes were reviewed by members. Motion by Dr. Mace and seconded by Mr. Seyler to approve the March 11, 2020 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
Gallons pumped for May 2020 – 13,372,000
Daily average pumped May 2020 – 431,354
Precipitation for May 2020 – 3.3”

Discuss Water and Sewer Credit for 131 Noble St.
Committee members briefly discussed the request for a water and sewer credit for 131 Noble Street due to a reversed water meter. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council approve the water and sewer credit request for 131 Noble Street in the amount of $264.24. The motion passed by unanimous vote.

Discuss Water and Sewer Credit for 425 Krumsville Rd.
Committee members briefly discussed the request for a water and sewer credit for 425 Krumsville Road due to a reversed water meter. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council approve the water and sewer credit request for 425 Krumsville Road in the amount of $495.46. The motion passed by unanimous vote.
Report on Water Leaks
Mr. Smith explained that although the water never surfaced the water main leaks were all located at a 6" main and were found using the water department’s correlators.

Discuss Possible Federal Covid-19 Funding for Water Main Replacement on Highland Avenue
Mr. Smith noted that Mr. Mendensky from HRG was investigating possible funds available for infrastructure updates. The updates would need to be an already planned project, but there is no guarantee of receiving the funding. Committee members discussed possible sewer projects which are currently planned and could qualify for the funding. Mr. Burkert will discussed with HRG.

Discuss Water Damage at Briar Cliff Due to Bad Meter Install by PMI
Mr. Smith discussed a water meter, which was installed at a vacant property, on January 30th by PMI. The leak was discovered in June and the property suffered damage. Mr. Smith noted that Eaton and PMI will reimburse the Borough for payment of the property damage as well as the lost water and sewer revenue.

Off Agenda Items
Mr. Smith noted Ms. Remick will start scheduling appointments for the Water Department to recrimp and check water meters which are not currently reading into the Yukon System.

WASTEWATER UTILITIES
Sewer report:
Influent flow for May 2020 – 25,402,000
Effluent flow for May 2020 – 25,906,000
Daily average influent flow May 2020 – 819,419
Melted precipitation May 2020 – 2.5"

Mr. Jarrad Burkert Will Review the Following:
- HRG has begun the preliminary work on the pump station projects. This will be outlined in the engineer’s report.
The engineer’s report was made available to Committee Members.

- WWTP started draining, cleaning, maintenance, and repairs to some components of the clarifiers at the plant.
Mr. Burkert explained his department has begun their annual cleaning processes.

- A flow logger will be installed this month in Trexler Ave. to monitor for I&I. This will be in for about two months to capture data.
Mr. Burkert noted the flow meter was just received in hand the week of June 8th and will be placed June 15th. The flow meter will be rented for 2 months.
- Second quarter of WET testing was done and passed.
Mr. Burkert briefly explained that if the Borough has four quarters of passed testing then this particular testing can be reduced to once a year.

Off Agenda Items
There were no off agenda items.

ADJOURNMENT
There being no further business to discuss, motion by Dr. Mace and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 7:57 p.m.

cc: W/WW Committee
    Gabriel Khalife, Borough Manager
    Troy Smith, Water Plant Manager
    Jarrad Burkert, Wastewater Plant Manager
    Jim Schlegel, Mayor