

**BOROUGH OF KUTZTOWN  
WATER/WASTEWATER COMMITTEE MEETING  
MINUTES OF MARCH 12, 2025**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, March 12, 2025 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Ms. Lisa Ladd-Kidder and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas; Finance Director; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager, Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: none.

**APPROVAL OF MINUTES**

The February 12, 2025 meeting minutes were reviewed by members. Motion by Dr. Mace and seconded by Mr. Seyler to approve the February 12, 2025 minutes as written. The motion passed by unanimous vote.

**PUBLIC COMMENTS**

None

**WATER UTILITIES**

Water report:

Gallons pumped for February 2025 – 21,743,000

Daily average pumped February 2025 – 776,536

Precipitation for February 2024 – 3.1”

**Review Results of PADEP Exit Meeting for Filter Plant Performance Evaluation**

Mr. Smith stated the Kutztown Water Department has once again received a Commendable Rating from DEP for their Filter Plant Performance Evaluation. He also noted that the Borough has received this rating consecutively since 2004.

Only 45 water treatment plants in PA have received a commendable rating, and very few have received such a rating for consecutive years.

**6” Main Break on East Walnut Street**

Mr. Smith explained that M&A excavating made the repair.

**The Water Department has received its 13th consecutive AWOP Award**

Mr. Smith also noted that the Kutztown Water Department has received its 13th consecutive AWOP Award (Area Wide Optimization Program).

**Off Agenda Items**

None

## **WASTEWATER UTILITIES**

Sewer report:

Influent flow for February 2025 – 30,736,400

Effluent flow for February 2025 – 29,274,600

Daily Average Influent Flow February 2025 – 1,097,729

Melted precipitation February 2025 – 3.1”

### **Discuss \$103.37 Sewer Credit Request for 460 W. Main Street Due to the Failure of a Thermal Expansion Tank**

Committee members reviewed the plumber’s letter. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council approve a sewer credit in the amount of \$103.37, due to the leaked water not being processed through the Wastewater Treatment Plant. The motion passed by unanimous vote.

### **Discuss \$78.12 Sewer Credit Request for 309 W. Main Street Due to a Burst Pipe**

Committee members reviewed the picture. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council approve a sewer credit in the amount of \$78.12, due to the leaked water not being processed through the Wastewater Treatment Plant. The motion passed by unanimous vote.

### **Update on Highland Avenue Repairs**

Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to recommend Borough Council approve Payment Application No. 1, to Allgyer Enterprises, LLC, in the amount of \$43,475.00, for Highland Avenue sewer repairs. The motion passed by unanimous vote.

### **Update on Sludge Press Project**

Mr. Miller stated the Dewatering Alternatives, as outlined by HRG, have been posted to SharePoint. He has contacted two different contractors and is waiting to hear back from them.

### **Off Agenda Items**

## **ADJOURNMENT**

There being no further business to discuss, motion by Ms. Ladd-Kidder and seconded by Dr. Mace, to adjourn the meeting. The motion carried and the meeting was adjourned at 8:01 p.m.