

**BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF MARCH 11, 2026**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, March 11, 2026 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:37 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace, and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Acting Asst. Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Brian Focht representing University Park.

APPROVAL OF MINUTES

The February 11, 2026 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the February 11, 2026 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

None

WATER UTILITIES

Water report:

Gallons pumped for February 2026 – 25,380,000

Daily average pumped February 2026 – 906,429

Precipitation for February 2026 – 1.4”

Review EAC Letter

Ms. Ladd-Kidder spoke briefly about the DEP PCE response letter regarding the Saucony Creek Watershed. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to recommend Borough Council take action to approve the response letter. The motion passed by unanimous vote.

Will Serve Request for University Park

Mr. Brian Focht briefly presented the proposed 100-unit project and stated it would require 25,000 gpd/100 EDUs of water. Mr. Focht noted that the plans show the sewer would connect to the Borough of Kutztown sewer main on Fairview Drive, making University Park a Borough sewer customer. Mr. Khalife explained the project will need to obtain a will serve letter for water from Maxatawny Township, as well as a will serve letter/letter of release from Maxatawny Township for sewer, prior to consideration from KMA and the Borough. Mr. Khalife also noted the requested water EDUs will need to be re-evaluated to take into consideration gallons needed for fire protection.

Will Serve Request for 15065 Kutztown Road

Mr. Khalife explained a will serve letter has been received for the proposed commercial project located at 15065 Kutztown Road, requesting 35 EDUs of water, approximately 6,000 gpd. Mr. Khalife stated KMA has made a formal motion to request the water EDUs from the Borough to service this project. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to recommend Borough Council take action to approve the allotment of 35 EDUs of water to be released to KMA to serve the 15065 Kutztown Road commercial project, and to be reserved for the period of one year from the date of KMA's issued invoice, unless the EDUs have been reserved by full payment. The motion passed by unanimous vote.

Rebuild Three Raw Water Pumps

Mr. Smith noted the rebuild will cost \$17,000.00.

Tank Inspections

Mr. Smith noted that the tanks are required to be inspected every five years and all four tanks are scheduled for inspection in May.

Review Leak Detection Proposal by Asterra

Mr. Smith stated the Borough's water loss is at 30% and explained the proposal to locate underground water leaks from the Borough's water mains. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the proposal and partner with Dave Bonkovich to locate underground leaks from the Borough's water mains. The motion passed by unanimous vote.

Discuss Predictive Modeling Proposal to Determine the Remainder of the Borough's Unknown Water Services

Mr. Smith noted the due date to determine the material make-up of the Borough's water services is November 2027. He explained predictive modeling and noted it is now a practice that is accepted by DEP. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the proposal, in the amount of \$25,975, to have 120 Water move forward with the method of predictive modeling. The motion passed by unanimous vote.

FYI – Foundry had an 8” Main Break on the Greenwich Street Fireline.

Off Agenda Items

None

WASTEWATER UTILITIES

Sewer report:

Influent flow for February 2026 – 31,729,400

Effluent flow for February 2026 – 31,000,600

Daily Average Influent Flow February 2026 – 1,133,193

Melted precipitation February 2026 – 1.4”

Lateral Repair on College Boulevard

Mr. Miller noted that in the area of 408 College Boulevard the sewer lateral had collapsed and was repaired.

Lateral Repair for 457 Krumsville Road

Mr. Miller stated there is approximately 80' of sewer lateral that will need to be replaced.

Off Agenda Items

None

ADJOURNMENT

There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:50 p.m.