

**BOROUGH OF KUTZTOWN  
WATER/WASTEWATER COMMITTEE MEETING  
MINUTES OF May 10, 2023**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, May 10, 2023, at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 PM. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace, and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Troy Smith, Water Plant Manager; Mr. Mike Miller, Sewer Plant Manager. Public Attendance: None

**APPROVAL OF MINUTES**

April 12, 2023, meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the April 12, 2023, minutes as written. The motion passed by unanimous vote.

**PUBLIC COMMENTS**

There were no public comments.

**WATER UTILITIES**

Water report:

Gallons pumped for April 2023 – 21,430,000

Daily average pumped April 2023 – 691,290

Precipitation for April 2023 – 3.7”

**Wentz Street Grant Discussion**

Mr. Smith noted to the Committee HRG provided a quote estimate of \$57,000 to do the project. Mr. Smith will contact HRG to let them know that we will move forward with the project, however Mr. Smith is to get clarification on the ‘engineering fee’ listed at \$30,000 when originally submitted and included other work relating to Greenwich sanitary work.

**Discuss Replacing the 2 Turbidimeters**

Mr. Smith explained that he needs to replace 2 of the turbidimeters at the total cost of \$7,742 and should last about 10 to 15 years.

**Review PA DERP Inspection Report**

Mr. Smith stated that the Water Department repairs on the water leaks have lowered the ‘water loss rate’ to 11% which is now lower than the improvements reported last month, lowered the January water loss rate from 67% down to 19%, via leak detection and corrections and repairs. The Wentz dirty water complaint was noted and because we are considered a population of 14,000(Kutztown University included) DEP requires us to do additional tests per month, when the University’s population is in session(9 months per year).

**Off Agenda Items**

Mr. Smith noted that the 'influent flow meter failed on filter 3, a \$2,992 replacement. Also, a pre-construction meeting was held for St. Luke's water line and work will start Monday.

**WASTEWATER UTILITIES**

Sewer report:

Influent flow for April 2023 – 28,379,400

Effluent flow for April 2023 – 26,158,300

Daily Average Influent Flow April 2023 – 945,967

Melted precipitation April 2023 – 3.8"

**DEP Approval of Chapter 94**

Mr. Miller indicated that the formal letter indicated the Chapter 94 plan was approved, however an 'action' plan must be developed for Highland Ave. as well as a management control plan to address the hydraulic overload. Ms. Ladd-Kidder asked what type of plan might be required. Mr. Miller gave an example of limiting expansion of services to 3 per year for new construction. Ms. Ladd-Kidder asked Mr. Smith if the Water Plant can handle anticipated hookups 'westward', Mr. Smith indicated yes.

**ADJOURNMENT**

There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:00PM.