A regular meeting of the Water/Wastewater Committee was held on Wednesday, October 12, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:31 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Troy Smith, Water Plant Manager; Mr. Mike Miller, Crew Leader/Acting Sewer Plant Manager; and Ms. Jill Remick, Recording Secretary. Public Attendance: Ms. Janna Gregonis.

APPROVAL OF MINUTES
The October 12, 2022 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the October 12, 2022 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
None

WATER UTILITIES
Water report:
Gallons pumped for October 2022 – 24,135,000
Daily average pumped October 2022 – 778,548
Precipitation for October 2022 – 4.3”

Review 2023 Water Budget
Mr. Khalife noted he would like to pursue the sludge drying project in 2023 now that the storage tank project is complete.

Update PCE Levels in Monitoring Wells 6A & Discharge
Ms. Ladd-Kidder tabled this topic until the December meeting.

Review Grant Projects & Borough Contribution to Grants
Mr. Smith stated that Mr. Miller, and himself met with Justin Mendinsky of HRG, to discuss grant options available for water and sewer projects. He explained there is a PA Small Water and Sewer Grant good for up to $500,000.00. Mr. Mendinsky estimated the total cost to replace the Wentz Street water main, from North Whiteoak to the end of College Garden Drive, would be $350,000.00. The Borough’s share, if the grant were to be approved, would be $52,500.00.

There is also an H2O PA Grant, which is good for projects up to 2 million dollars. Mr. Smith would like to use this grant for replacement of the Highland Avenue water main. The Borough’s cost would $333,000.00. Mr. Khalife explained that at the present time...
the Borough doesn’t have the funds available to cover the Borough’s share of the project.

Committee members directed Mr. Smith to apply for the PA Small Water and Sewer Grant to complete the Wentz Street water main replacement, from North Whiteoak to the end of College Garden Drive.

Members also agreed to move forward with a PA Small Water and Sewer Grant for the Sludge Press project. Estimated project cost is $400,000.00, with the Borough’s share being $60,000.00.

**North Laurel Street Water Leak**
Mr. Smith noted that on Monday, October 31st there was a clean break in the 4” water line at the intersection of East Walnut St.

**Request for Water-“Will Serve” Request Letter, from MTMA, for 15132 Kutztown Rd. (Airport/Mobile Home Area)**
Committee members discussed the Will Serve letter regarding a request from C&B Development to build a 754,000 square foot warehouse, with possible subdivisions, on the parcel of land known as 15132 Kutztown Road. This parcel, which contains approximately 48 – 50 mobile homes, the MedEvac Helipad and Kutztown Airport Diner, is currently being served with Borough water, through KMA. The developer is requesting 9,800 gpd, which would be approximately 57 EDUs. The Borough will need to calculate how many EDUs that property is currently being served with.

Janna Gregonis explained various items which she has learned from attending meetings, as well as through right to know requests. She distributed a copy of the information to Mr. Khalife for further distribution. Mr. Khalife noted that KMA will need to review the request at their December meeting.

Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to table the request until additional information is available. The motion passed by unanimous vote.

**Finalize Water Rates/Ordinance for 2023**
Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to forward the Resolution to Borough Council for approval and advertisement. The motion passed by unanimous vote.

**Off Agenda Items**

**WASTEWATER UTILITIES**
Sewer report:
- Influent flow for October 2022 – 32,849,800
- Effluent flow for October 2022 – 31,588,400
- Daily Average Influent Flow October 2022 – 1,059,700
- Melted precipitation October 2022 – 4.5”
Update on Sludge Storage Tank
Mr. Miller stated the project is completed and explained the change order. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council approve Change Order No. 1, in the amount of $36,245.00, and approve payment app. No. 3, (final payment), in the amount of $229,780.00. The motion passed by unanimous vote.

Discuss Sewer Ordinance
Ms. Ladd-Kidder presented the final draft with updates. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council approve and advertise the proposed Ordinance amending Chapter 177. The motion passed by unanimous vote.

Update on New Truck
Mr. Miller noted the utility body quote has been received; however, they are still waiting for the truck quote.

Finalize Sewer Rates/Ordinance for 2023
Committee members reviewed the final proposed Sewer Resolution setting the tiers and rates for 2023 and discussed minor changes, to include the flat rate charge be increased in the same manner as the water flat rate. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to forward the Resolution to Borough Council, with the discussed changes, for approval and advertisement. The motion passed by unanimous vote.

Off Agenda Items
Mr. Miller updated the Committee that the NPDES renewal was submitted in the beginning of November, with a cost of $3,750.00, which was split between KMA and the Borough of Kutztown.

ADJOURNMENT
There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:50 p.m.