

**BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF NOVEMBER 8, 2023**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, November 8, 2023 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Mike Miller, Sewer Plant Manager; and Ms. Jill Remick, Recording Secretary. Public Attendance: None

APPROVAL OF MINUTES

The October 11, 2023 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the October 11, 2023 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

There were no public comments.

WATER UTILITIES

Water report:

Gallons pumped for November 2023 – 21,764,000

Daily average pumped November 2023 – 702,065

Precipitation for November 2023 – 2.6"

Tracer Study

Mr. Seyler noted that the study has been completed and Mr. Smith will report on the results after the DEP report is received.

Off Agenda Items

Ms. Ladd-Kidder reported the New Enterprise Stone and Lime quarterly testing results were all within normal limits.

Ms. Ladd-Kidder explained she reviewed the prior SCRA documents and distributed a Memorandum of Understanding she had drafted. Members discussed the MOU which outlined various points of understanding that would be an agreement between the Borough of Kutztown and Maxatawny Township Municipal Authority.

WASTEWATER UTILITIES

Sewer report:

Influent flow for November 2023 – 30,444,100

Effluent flow for November 2023 – 25,773,800

Daily Average Influent Flow November 2023 – 982,068

Melted precipitation November 2023 – 2.6”

Off Agenda Items

Mr. Miller noted that the UV Bulbs have been received and staff are in the process of switching them out.

Mr. Mace explained the he would like to pursue more I&I work to further reduce those numbers.

ADJOURNMENT

There being no further business to discuss, motion by Ms. Ladd-Kidder and seconded by Mr. Seyler to adjourn the meeting. The motion carried and the meeting was adjourned at 8:41 p.m.