

**BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF NOVEMBER 13, 2024**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, November 13, 2024 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Ms. Lisa Ladd-Kidder, and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. Troy Smith, Water Plant Manager, Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: There was no public in attendance.

APPROVAL OF MINUTES

The September 11, 2024 meeting minutes were reviewed by members. (There was not an October 2024 meeting.) Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the September 11, 2024 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

There were no public comments.

WATER UTILITIES

Water report:

Gallons pumped for October 2024 – 22,179,000

Daily average pumped October 2024 – 715,452

Precipitation for October 2024 – .2”

Service Lead and Copper Inventory Update

Mr. Smith explained the initial inventory has been submitted to DEP, by the October 16, 2024 deadline. The next deadline, of November 15, 2024, is to mail letters to residents who have services considered “unknown”. These letters are being received and people have begun calling in to make appointments. At this point in time, the next deadline is November 2027 when the Borough needs to have all unknowns verified, and then after 2027 a plan for any replacements will need to be established.

Discuss Security Camera at the Water Plant

Mr. Smith explained the need to purchase a security camera to monitor the water tanks, and noted the cost to purchase a 360° camera is \$8,917.17. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to recommend Borough Council approve the purchase of a 360° security camera. The motion passed by unanimous vote.

Discuss Credit to MTMA for Hydrant Flushing

Mr. Smith noted that the crew flushed the hydrant which is located after the Giant meter pit. Per the Yukon system approximately 32,000 gallons went through the Giant meter as a result of the hydrant flushing. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to recommend Borough Council approve a water credit to MTMA in the amount of \$394.85. The motion passed by unanimous vote.

FYI – Voluntary Water Restriction Notice has been Posted

Mr. Smith stated the water restriction is now mandatory.

Off Agenda Items

Mr. Smith explained that Met-Ed contacted him and requested to purchase bulk water from the Borough for a project located outside of the Borough of Kutztown. Mr. Smith and Committee Members discussed the request and were not in favor of selling bulk water, especially during the mandatory water restriction.

Committee members reviewed the request from Berks Nature for a donation of \$10,000.00. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to approve the annual donation to Berks Nature, in the amount of \$10,000.00, for their wellhead protection work. The motion passed by unanimous vote.

Ms. Ladd-Kidder reviewed the request from SSM, for additional information, regarding their Re-evaluation of the Sacony Creek Watershed study.

Ms. Ladd-Kidder noted the drought report she emailed to members.

WASTEWATER UTILITIES

Sewer report:

Influent flow for October 2024 – 22,657,700

Effluent flow for October 2024 – 21,151,200

Daily Average Influent Flow October 2024 – 703,893

Melted precipitation October 2024 – .2”

Review Highland Avenue Quotes

Mr. Miller noted he received quotes for CIPP lining and repair work on Highland Avenue. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to approve the quote from Mr. Rehab, LLC, for CIPP lining on Highland Avenue, at a cost of \$168,187.50. The motion passed by unanimous vote.

Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to approve the quote from Allgyer Enterprises, LLC, for excavation and manhole repairs on Highland Avenue, at a cost of \$36,000.00. The motion passed by unanimous vote.

Sludge Contract Renewal

Mr. Miller noted the current contract expires March 2025. Committee members recommended Borough Council take action to advertise for a sludge hauling bid contract, beginning March 20, 2025, and ending March 21, 2026, including options for a second one-year term and a third one-year term. The motion passed by unanimous vote.

Off Agenda Items

Mr. Miller stated he will inquire with HRG regarding the Sludge Press Project.

Mr. Miller explained that the testing for Total Dissolved Solids has been noted as high for the past few months. He explained this could be something as simple as salt from water softeners, which is considered a TDS. Mr. Miller noted this will put the Borough in a violation.

ADJOURNMENT

There being no further business to discuss, motion by Ms. Ladd-Kidder and seconded by Dr. Mace to adjourn the meeting. The motion carried and the meeting was adjourned at 8:30 p.m.